

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, October 1, 2014**

Committee Chairman Kulcinski called the Holmen Park, Recreation, and Library Committee meeting to order at 5:31 p.m. on October 1, 2014 at the Holmen Village Hall.

Present: Dawn Kulcinski, Steve Johnston, Chuck Olson, Chris McArdle Rojo, Scott Heinig, Mike Brogan, Chris Geary

Guests: Eric Larson, Pat Strupp, Nancy Proctor

Motion by Johnston, seconded by Olson to approve the minutes of the September 2014 meeting. Carried unanimously.

Public Comment:

None

Library Director's monthly report: Chris McArdle Rojo provided the committee with the monthly Holmen Area Library circulation report. McArdle Rojo stated that there were 1,148 wireless uses which almost doubled the hard computer uses at the library. McArdle Rojo provided the committee with a copy of the 2015 County Library budget and stated that everything is good and stable.

The committee reviewed a proposal for new mailboxes by the Library. Brogan informed the committee that the Village originally put in mailboxes for the Library and T-Jo's and others have been added as apartments came in. Brogan stated that all of these mailboxes make it hard for snow removal and they are an eyesore. Brogan stated that the Postmaster is in favor of updating the mailboxes. Brogan stated that the committee should try to approve something that accommodates everyone and it may cost roughly \$1,200.00. Committee member Olson stated that more research should be done before a final decision is made and would like the department to determine a location for the boxes and contact the owners of the current boxes to discuss potential participation in the project. **Motion by Olson second by Johnston to table the motion until next month's meeting. Carried Unanimously.**

Park and Recreation Director's monthly report:

Recreation: Brogan stated that the Movie in Park was held on Friday, September 19th and went well. Brogan informed the committee of the programs currently going on in the department: flag football, youth volleyball, traveling volleyball, youth soccer, adult fitness classes and the adult co-rec softball league. Brogan informed the committee of the upcoming programs in the department: Adult co-rec volleyball league, paintball outing, ballroom dancing, adult fitness classes, WWCL soccer tryouts, indoor soccer, and the Halloween trick or treat in the park.

Parks: Brogan stated that payment from the Legion was received for the band shell rental and irrigation repairs from Kornfest. Brogan stated that the Concerts in the Park Series just ended for the 2014 season. Brogan informed the committee that the department sold their white Crown Vic for \$1,100.00 at auction and the Village received \$975.00 (less auction cost).

The committee reviewed a proposal for the installation of a soccer kicking wall at Remington Hills Park by VYSA. Eric Larson updated the committee with the new information on a pre-cast silo t bunker wall that VYSA would like to install in Remington Hills Park. Larson informed the committee that the pre-cast sections would be 8'-6' tall, 8' long with a T base that is 5' wide. Larson stated that the wall would require a minimum of three sections creating a 24' long wall. Larson stated that a footing system would be 6' wide and constructed of a sand base and then 8 inches of gravel. Larson stated that the approximate cost of the three sections which includes transportation and setup is \$2,100. Larson stated that the wall would require minimal annual maintenance and the ability to be moved as needed. Larson stated that they would leave the wall grey and possibly paint "VYSA" on one side and "HOLMEN" on the other. Brogan stated that the best location would be in Remington Hills Park where the sand volleyball

court currently stands. Chairman Kulcinski asked what the timeline for installation would be. Larson stated that they would like to install it this fall. Brogan asked what the cost to Village would be. Larson stated that VYSA could pay for a portion of the cost. Motion by Olson, second by Johnston to approve the installation of a soccer kicking wall in Remington Hills Park by VYSA in which the Village contribution would not exceed \$1,000.00. Carried Unanimously.

The committee reviewed a proposal by Nancy Proctor for the addition of a concrete dance floor for the Halfway Creek Park Band Shell. Proctor stated that she has three yards of concrete and installation donated. Proctor stated that she would like to have a half-moon design for the dance floor and the dimensions would be 12'x24'. Proctor stated that she thinks it would be a great addition to the park and she has people asking for a space to dance at the concerts in the park. Brogan stated that the park staff has no issues with it. Committee member Johnston asked if there would be any additional cost to the Village. Brogan stated that it would cost \$500-\$700 to move the irrigation at the park. Proctor stated that she believes that she can get that donated as well. Committee member Olson stated that the dance floor is unnecessary and would be a liability because over time the floor could become uneven. Motion by Johnston second by Olson to approve the addition of a concrete dance floor for the Halfway Creek Park Band Shell at no cost to the Village. Motion Carried with Johnston and Kulcinski in favor and Olson against.

The committee reviewed a proposal by the Lions Club for the donation of a drinking fountain for Halfway Creek Park/New Police Station Area. Brogan stated that the proposed location would be in the northern portion of the police project. Brogan stated that he had spoken with Public Works Director Dean Olson and there is water service already there. Brogan stated that there is nothing currently there and it could service the entrance of the bike trail. Committee member Olson stated that the drinking fountain would serve two purposes: it would be a decorative addition to the park and would serve as a memorial for Barry Bertelsen. Committee member Olson stated that the cost of the fountain is \$3,800 – \$4,000. Olson stated that the fountain would have a concrete base with a plaque in it. Motion by Johnston second by Olson to approve the donation and installation of a drinking fountain by the Lion's Club in Halfway Creek Park in which the Village would set up the water hookups. Carried Unanimously.

Committee member Johnston stated that he would like to department to look into the drainage issue in Halfway Creek Park near the West Shelter.

Motion by Olson, second by Johnston to adjourn at 6:42 p.m. Motion carried.

Chris Geary
Assistant Park & Recreation Director