

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, November 9, 2011**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on November 9, 2011 at the Holmen Village Hall. All members were present. Also present were Administrator Heinig.

Motion by Forde, seconded by Horvath to approve the minutes of the October 2011 meeting. Carried unanimously.

**Public Comment:** Adam Mueller addressed the committee expressing his opinion that the route to Remington Hills Park as outlined by existing signage be reevaluated, proposing that traffic be redirected down Silver Drive instead of Deerfield Street.

**Library Director's monthly report:** Layland informed the committee that she is not yet able to produce a monthly usage comparison report due to computer system roll-over. She stated that they how to have the system functional in December. Layland explained that there has been some electrical issues with the library building that involved both Xcel Energy's feed in to the building, and an existing old breaker panel. Brogan stated that the tuck pointing and coating that has been scheduled for the library building has not yet been performed.

The committee discussed directional signage placement from Empire Street to Remington Hills Park. Reinhart explained that the preferred route was to follow Eastwood Street to South Cherry Lane for the most direct route. Reinhart further explained that this route was ruled out because of utility placement at desired locations. The existing route that was settled upon instead follows Empire/Pioneer Drive, left on Deerfield Street and left on S. Cherry Ln. After some discussion Reinhart was directed to reevaluate alternative routes and report back to the committee in December.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan reported that programs completed in October were Babysitting Certification, Middle School Tennis, Youth Volleyball, Flag Football, Youth Halloween Party and Co-Rec Adult Softball League. Brogan stated that programs in progress and upcoming include Adult Co-Rec Volleyball League, Ballroom Dancing, Mat Pilates, Yoga, Zumba, Thanksgiving Party, and Indoor Soccer. Brogan reminded attendees that the 4<sup>th</sup> Annual Holiday Lights Home Decorating Contest is approaching and nominations will be accepted until December 18<sup>th</sup>. Brogan stated that he and Reinhart attended the WPRA State Conference November 1<sup>st</sup>-4<sup>th</sup>.

**Parks:** Brogan stated that irrigation system blow out has been completed, and that the department has noticed continuing damage to irrigation at Remington Hills Park that is malicious in nature. Brogan updated the committee regarding the Remington Hills trail extension project that will be a collaborative effort with the Holmen Area Foundation. Heinig outlined possible funding options for the Village's portion of the cost. Brogan explained that 3 large dead trees were removed from Halfway Creek Trail, and another 3 dead trees were removed at Deerwood Park that were threatening the ball field fences and walking trail areas. Brogan stated that a pine tree was placed at Halfway Creek Park funded by the Lioness Club. Brogan updated the committee regarding the DuPont Imprelis class action lawsuit. Brogan stated that twice Remington Hills Park has had cars on park land spinning doughnuts and rutting up the park overnight. Brogan stated the park staff is installing new tables/counters at Deerwood Park concession stand. Brogan updated the committee with recent developments regarding Vierbicher and Associates and presented a letter from their attorney. Heinig spoke to the Village's course of action. The committee expressed the desire to move forward with phase 3 once this matter is finally resolved. The committee reviewed and discussed current financial statements.

The committee reviewed the Pool Manager contract for the 2012 pool season and candidate Elizabeth Imhoff.

**Motion by Horvath, second by Forde to recommend to board approval of the 2012 aquatic center manager contract with Elizabeth Imhoff in the amount of \$7000.00 as presented. Motion carried unanimously.**

The committee reviewed the pool fees for the upcoming 2012 season. No changes were made from 2011.

The committee discussed an adjustment to the proposed 2012 capital outlay in which the department would replace sand and service pool filters instead of purchasing a new z-track mower for the upcoming year.

The committee discussed the placement of a disc golf course as a proposed Eagle Scout project at Halfway Creek Park. The committee felt that HWC Park may not be the best site for a course and project was not a priority at this time.

Trustee Horvath requested an update on the drainage assessment and corrections at Deerwood Park and expressed a need to move forward with phase three at Halfway Creek Park early in 2012.

Trustee Olson was in attendance to request placement of signage indicating Village Hall as the Rotary Club meeting place, to be placed as a bottom rung on the existing Village Hall sign. The committee was in favor. It was also determined that the Park & Recreation Department be added to the sign as well.

Motion by Horvath, seconded by Moser to adjourn at 8:27 p.m. Motion carried.

Brad Reinhart  
Asst. Park & Recreation Director