

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, December 2, 2015**

Committee Chairman Olson called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on December 2, 2015 at the Holmen Village Hall.

Present: Chuck Olson, Steve Johnston, Dawn Kulcinski, Scott Heinig, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Excused: None

Guests: None

Motion by Kulcinski, seconded by Johnston to approve the minutes of the November 11, 2015 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library usage report to the committee. McArdle-Rojo informed the committee of the upcoming programs at the library.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the programs that are in progress which include: adult fitness classes, ballroom dancing, adult volleyball league, indoor soccer, and the holiday lights decorating contest. Brogan informed the committee of the upcoming programs which include: youth basketball, youth cheerleading and the next session of adult fitness classes. Brogan informed the committee that spring soccer sign up will begin in January. Brogan stated that the 2016 spring and summer brochure is being prepared for distribution in late February.

Parks: Brogan informed the committee that shelter and band shell rentals for 2016 will be accepted beginning January 4, 2016.

Pool: Brogan informed the committee that 2016 Aquatic Center memberships are available to be purchased as gifts.

Village Hall: Brogan informed the committee that the fitness room equipment was delivered and the room is now available for use.

The committee reviewed a quote for fertilization and weed control for Village of Holmen properties. Brogan stated that it only went up a little from last year and it now includes the new police station property. **Motion by Kulcinski, second by Johnston to recommend to the Board approval of the purchase of fertilization and weed control for the Village of Holmen properties from Turf Maintenance in the amount of \$26,746.52 to be paid from 2016 park supplies. Carried Unanimously.**

The committee reviewed the 2016 Aquatic Center Manager contract. Brogan informed the committee that Andrew Carlson will not be returning as manager in 2016 and that Hailey Imhoff is being recommended to replace him. Brogan stated that Imhoff has been working at the Aquatic Center as an assistant manager over the last couple years and has been groomed to take over for Andrew. **Motion by Johnston, second by Kulcinski to recommend to the Board approval of the 2016 Holmen Aquatic Center Manager Contract. Carried Unanimously.**

The committee reviewed quotes for the purchase of replacement footboard platforms for the elevated guard stands at the Holmen Aquatic Center. Brogan informed the committee that there are four boards that are deteriorating and need to be replaced. Brogan stated that the life expectancy of the boards could be up to 15 years. **Motion by Kulcinski, second by Johnston to approve the purchase of four new footboards for the Holmen Aquatic Center from Spectrum Aquatics in the amount of \$2,384.00 plus shipping to be paid from 2016 pool capital outlay. Carried Unanimously.**

The committee reviewed quotes for play equipment and surfacing to replace the sand play area at the Holmen Aquatic Center. Brogan stated that this project has been budgeted from last year. Brogan stated that the department wanted something with an aquatic or ship theme. Brogan stated that there were several quotes and that the department recommended the quote from Lee Recreation. Brogan stated that the project would be completed in May. Motion by Steve, second by Kulcinski to recommend to the Board approval of the purchase of play equipment for the Holmen Aquatic Center from Lee Recreation in the amount of \$41,062.00 to be paid from 2016 pool capital outlay. Carried Unanimously.

Motion by Johnston, second by Kulcinski to adjourn at 5:58 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director