

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, December 4, 2013**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 5:33 p.m. on December 4, 2013 at the Holmen Village Hall.

Present: Neal Forde, Dawn Kulcinski, Ryan Olson, Scott Heinig, Mike Brogan, Chris Geary, Deen Layland
Absent: None **Guests:** None

Motion by Kulcinski, seconded by Forde to approve the minutes of the November 13th, 2013 meeting. Carried unanimously.

Public Comment: None.

Library Director's monthly report: Layland provided the committee with the November 2013 library usage report. Total library circulation usage was down by 1.7 % from November 2012, but the door count was up 7.2 %. Layland distributed an informational sheet on how the library statistics are determined. Brogan informed the committee that a Knox box for the Fire Department was installed on the library building. Layland stated the furnace motor was replaced by Ziegler and should be covered by warranty.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that programs in progress include PiYo, Insanity, Zumba, Ballroom Dancing, Adult Volleyball League, Indoor Soccer, Youth Basketball, and the Holiday Lights Home Decorating Contest. Upcoming programs include: the Winter Holiday Party, Youth Cheerleading & Poms, PiYo, Insanity, Zumba, and spring soccer registration will begin in January through February 1st. The spring and summer program brochure is being prepared for distribution in late February.

Parks: Brogan stated that shelter and band shell rentals will be accepted beginning January 2nd for 2014. The Zamboni is at Deer Wood Park and Paul Kenny plans to begin making ice soon. Blinds have been ordered for the Halfway Creek Park West shelter from Blinds By Design and should be installed in December. Commercial AV is preparing a proposal for acoustical tiles for the West shelter. A microwave oven has been purchased and is available for use in the West shelter kitchen.

Pool: Brogan stated that Lauren Hicke has signed the 2014 Pool Manager contract. Pool memberships for the 2014 season are available for sale as holiday gifts. Numerous burned out ballasts on the bath house security lights are being replaced with LED fixtures for less than the cost of replacement ballasts. Eight village staff members passed the Aquatic Facility Operator certification in October and are certified through Oct. 2018

Other Business:

Forde stated he is not running for re-election in the spring election after 18 years of service in order to spend more time with his family and grand kids.

The January committee meeting will be held on Wednesday, January 8, 2014 at 5:30 p.m., due to the first Wednesday falling on January 1st.

Motion by Olson, second by Kulcinski to adjourn at 6:11 p.m. Motion carried.

Mike Brogan
Park & Recreation Director