

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, July 3, 2013**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on July 3, 2013 at the Holmen Village Hall.

Present: Neal Forde, Ryan Olson, Dawn Kulcinski, Deen Layland, Mike Brogan, Chris Geary
Absent: Brad Reinhart Guests: Keefer Rygiel

Motion by Kulcinski, seconded by Forde to approve the minutes of the June 2013 meeting. Carried unanimously.

Public Comment: None

Keefer Rygiel presented the committee with a petition of 150 signatures stating the need for a skateboard park in Holmen. Brogan stated there is not currently a skate park in the long range plans, but felt it would be popular and not opposed to it. Brogan stated the first obstacle to overcome is the location of where it would be built; currently there are not good unused park locations available. Forde stated that Deer Wood Park and Halfway Creek Park master plans are quite full with amenities and the smaller neighborhood parks would not be good candidates, because of the close proximity of the neighboring homes. Kulcinski stated she was involved with the creation of the Onalaska skate park and the petitioning group needs to have good community support, funding, and have very passionate leaders of the project. The committee felt a skateboard park is worth consideration, but more support and planning is needed, similar to how La Crosse and Onalaska skateboard parks were created.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that most summer programs are approaching their midway points and end in late July. Brogan stated upcoming programs include the Pure Intensity Basketball Camp on July 9-11, Session #2 of Tennis Lessons, Loggers Baseball Clinic on July 19, youth Arts & Crafts classes, and KornFest Softball Tournaments on August 16-18.

Parks: Brogan informed committee members that the Halfway Creek Park Phase III contract still has some turf issues that have not been completed sufficiently. There is a new Adopt-A-Trail sponsor: Kermit & Sandy Hanson Family for mile marker 8. Upcoming July Halfway Creek Band Shell concerts include: July 7 - Hans Mayer (children's music), July 14 Steel Drum Band, July 21 - Joe Cody & Friends (country/pop), and July 28 - West Salem Jazz Band. Brogan presented a handout with the DuPont Imprellis claims resolution proposal update for the nine properties involved, which has a \$72,056.13 anticipated payout to the village for tree damages. Brogan stated the Deer Wood Park and Halfway Creek Park playground sites have been excavated and we are waiting for the availability of the installers.

Pool: Brogan explained there have been at least two night break-ins into the pool fenced area in June. In the past month the Aquatic Center has hosted a swim meet on June 15, a Hawaiian Party on June 19, completed sessions #1 and #2 of swimming lessons, and will offer an MVP Sports Party on July 17 and the annual Kids Summer Carnival on August 7. Brogan informed the committee of a near drowning save of a four year old girl by the lifeguards and first responders on July 3. Brogan commended the guards on their actions and the first responders who arrived within a few minutes.

Brogan informed the committee that Brad Reinhart, Assistant Director will be leaving his position with the village on July 12 and has accepted a new position. Brogan introduced Chris Geary, who is the Administrator's and staff recommendation for Reinhart's replacement. Geary is already a full-time village employee, has a degree in Recreation Management, has been a supervisor of recreation programs, and was the department intern in 2011.

Library Director's monthly report: Layland provided the committee with the June 2013 library usage report. Total circulation usage was down by 9.1% and door count was down 0.7% from June of 2012. Layland stated that June story time events included a comedian and a juggler, which were highly attended and the library was full and crowded. Olson stated that when planning the new library consideration needs to be given to the space requirements for these popular library programs.

The committee reviewed the Holmen American Legion's park reservation request of Halfway Creek Park for KornFest on August 16-18, 2013. Brogan stated that Mike Hauser said the set up would be the same as 2012. Brogan stated the Legion has paid \$275 for the band shell rental for three days and the \$100 deposit, plus would be billed for utility marking costs incurred by the village and for any repairs or damages so that the park is restored to pre-event conditions. Forde stated the normal \$100 band shell deposit should be higher due to the size of the event and \$100 would not cover the potential repair costs and recommended increasing the deposit to \$1,000. **Motion by Forde, second by Olson to recommend to the board approval of the Holmen American Legion's park reservation of Halfway Creek Park for KornFest on August 16-18, 2013, with the addition of a \$1,000 deposit required by the Legion. Carried unanimously.**

Motion by Kulcinski, second by Olson to adjourn at 6:40 p.m. Motion carried.

Mike Brogan
Park & Recreation Director