

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, July 6, 2016**

Committee Chair Olson called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on July 6, 2016 at the Holmen Village Hall.

Present: Chuck Olson, Dawn Kulcinski, Scott Heinig, Mike Brogan, Chris Geary, Chris McArdle-Rojo

Excused: Steve Johnston

Guests: None

Motion by Kulcinski, seconded by Olson to approve the minutes of the June 1, 2016 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the library's monthly circulation and door count report to the committee. McArdle-Rojo stated that the door count numbers are up compared to this time last year. McArdle-Rojo stated that the library has been getting groups from the YMCA surround care coming in weekly and there is a lot of excitement for the new library project. McArdle-Rojo distributed the library's summer program schedule to the committee.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee that most of the programs are at their mid-points and will end in late July. Brogan stated that the Holmen youth track meet was held on June 24th and the Young Explorer Adventure was held in Holmen on June 27th. Brogan informed the committee of the upcoming programs which include: session #2 of tennis lessons, session #3 of adult fitness classes, arts & crafts, Movie in the Park #2 on July 8th and National Night Out on August 2nd. Brogan stated that the Fall & Winter Flyer is being prepared for distribution in mid-August.

Parks: Brogan informed the committee of the upcoming Band Shell events: July 10th – 132nd Army Reserve Band, July 17th – String Rays, July 24th – Double Take, and July 31st – String Ties. Brogan stated that the air compressor at the park shop was replaced. Brogan informed the committee that the fence enclosure at the Halfway Creek Park West Shelter has been installed. Brogan stated that there is a new sponsor for Adopt-A-Trail on marker 2.5 – Holmen Education Association.

Pool: Brogan informed the committee that the pool hosted a swim meet on June 11th and a Fiesta Pool Party on June 15th. Brogan stated that there will be another pool party on July 13th and the Kids Summer Carnival on August 3rd.

The committee reviewed a quote for a robotic pool cleaner for the Holmen Aquatic Center. Brogan stated that this quote is for \$12,500.00 from Carrico Aquatics. Brogan stated that the park staff has been testing out several models over the past few weeks and the Enduro XL 40 would be the best fit for the pool. Brogan stated that the cleaner could be placed in the pool and vacuum overnight. Committee Chair Olson asked if there is a warranty on the vacuum. Brogan stated that there is a seven year warranty and a two year limited warranty with on-site vacuum warranty administration and repair program. Olson asked if the pool staff does the vacuuming at the pool. Brogan stated that the full time staff does the cleaning and purchasing the vacuum would free up their time. Olson stated that the department should train the pool staff to be clean the pool so the full time staff does not have to. Motion by Olson, second by Kulcinski to table the purchase of the robotic pool cleaner for discussion in 2017.

Other Business:

Committee Chair Olson stated that he was disappointed in the process of finding donors for the new library project and that he has not heard from the Friends of the Library. McArdle-Rojo stated that they have been waiting for direction from the Village of Holmen on how the donation levels will work and how donors will be recognized. Administrator Heinig stated that he along with help from other Board members and the library will research and finalize criteria for the donation process for the new library project within the next month. Olson stated that it needs to be a coordinated effort to get this information out and placed throughout the community.

Motion by Olson, second by Kulcinski to adjourn at 6:00 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director