

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, September 3, 2014**

Committee Chairman Kulcinski called the Holmen Park, Recreation, and Library Committee meeting to order at 5:30 p.m. on September 3, 2014 at the Holmen Village Hall.

Present: Dawn Kulcinski, Steve Johnston, Chuck Olson, Chris McArdle Rojo, Scott Heinig, Mike Brogan, Chris Geary

Guests: Eric Larson

Motion by Johnston, seconded by Olson to approve the minutes of the August 2014 meeting. Carried unanimously.

**Public Comment:**

Eric Larson, from VYSA, presented the committee with several options for the potential construction of a soccer kicking wall at one of the parks within the Village. Larson provided the committee with four options of construction. Larson stated that the first option would be a green treated double sided wall. Larson stated that the wall would be constructed from green treated lumber and would cost \$1,000.00. Larson stated that the second option would be a composite double sided wall. Larson stated that this option would consist of a base frame made of green treated lumber and the face of the wall would be made from composite material. Larson stated that this option would cost \$2,800.00. Larson stated that the third option would be a wall constructed of preformed concrete blocks. Larson informed the committee that the blocks would be 2.5'x2.5'x8' and would each weigh 8,000lbs. Larson stated that the blocks would be stacked 3 wide and 4 high and would be painted a maroon color. Larson stated that the price for this option would be \$1,600.00. Chairman Kulcinski asked if there would be any base prep for this option. Larson said they would prepare a base by cutting sod away, cutting sand away and then putting gravel down. Chairman Kulcinski asked if labor was included in the price for this option. Larson stated that labor was not included in the price. Committee member Olson asked if the blocks are interlocking. Larson stated that the blocks are slightly interlocking and can be taken down and moved if needed. Larson informed the committee that the fourth option for the wall would be a formed concrete system. Larson stated that a footing system along with concrete walls would be constructed with rebar. Larson informed the committee that the wall would have to be built in three stages and would have a lot more prep work than the other options. Larson stated that that the cost for this option would be \$3,100.00. Brogan asked what option VYSA prefers. Larson stated that they prefer the moveable concrete version. Committee member Johnston thanked Larson for his work on coming up with these options for the committee.

**Library Director's monthly report:** Chris McArdle Rojo provided the committee with a handout showing monthly circulation and door count for the library for January through August. McArdle Rojo informed the committee that new routers were installed that can track wireless downloads. McArdle Rojo stated that book checkouts are down statewide and EBooks and wireless downloads are up.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan informed the committee that the Fall/Winter Park & Recreation brochures were distributed. Brogan stated that the Kornfest softball tournament had 35 teams this year. Brogan informed the committee of the upcoming programs that include: flag football, youth volleyball, youth soccer, adult fitness classes and adult co-rec softball. Brogan informed the committee that the WPR ticket sales have ended. Brogan stated that Nic Barnes, UW-L intern, started on August 25<sup>th</sup>.

**Parks:** Brogan stated that the Legion will be invoiced for utility marking by Kish Electric, \$244.26 for irrigation repairs, and \$275.00 for band shell rental from Kornfest. Brogan informed the committee that the WSS Girls Sunday Fall Softball League begins this weekend and will be utilizing Deer Wood Park. Brogan informed the committee of the upcoming events at the band shell which include: Apple Annies

on September 7<sup>th</sup>, Movie Under the Stars (Monsters University) on September 12<sup>th</sup>, Furlow Riders on September 14<sup>th</sup>, and Double Take on September 21<sup>st</sup>.

**Pool:** Brogan informed the committee that the pool closed on August 24<sup>th</sup>. Brogan provided the committee with financial summary from the pool for the season.

**Village Hall:** Brogan stated that the Village Hall had a new server and computer system installed on August 22<sup>nd</sup>.

The committee reviewed a proposal for an irrigation system for the new police station. Brogan provided the committee a handout with prices from when the irrigation system was installed at Remington Hills Park which would be a comparable job. Brogan stated that Winona Nursery gave the Village a proposal of \$27,974.35. Brogan stated that Winona Nursery does most of the irrigation for the Village now and has interchangeable components that the park staff would be familiar with. Committee member Olson asked if this was budgeted for in the project. Administrator Heinig stated that this would be a separate contract item that would be added on. Administrator Heinig stated that he was concerned with the price initially, but after comparing price with the Remington Hills project, he is comfortable with it. Administrator Heinig stated that this proposal would also cover the library. Committee member Olson asked if this would be a direct purchase from Winona Nursery. Brogan stated that it would be a direct purchase. Committee member Johnston asked if there were competitive bids submitted. Brogan stated that there were not. Chairman Kulcinski asked when this would have to be approved by. Administrator Heinig stated that this would need to be approved by the Spring. Administrator Heinig stated that he would like to see consistency with the other parks in the Village and Winona would provide that because they are already doing our other parks. Committee member Olson stated that he is comfortable with the proposal from Winona Nursery because it would be consistent with our other parks. Chairman Kulcinski stated that she would be comfortable with the proposal and asked if they ever have to come back to fix things. Brogan stated that they are very good about coming in when needed and helping when the Village has a problem. **Motion by Olson, second by Johnston to recommend to the Board the approval of the proposal for the irrigation system for the new police station by Winona Nursery in the amount of \$27,974.35. Carried Unanimously.**

Committee member Olson stated that the mailboxes in front of the library are not aesthetically pleasing and asked if there was anything the Village could do to replace them. Administrator Heinig stated that the department would look into replacing the mailboxes. Committee member Johnston thanked the department on their work over Kornfest.

Motion by Olson, second by Kulcinski to adjourn at 6:19 p.m. Motion carried.

Chris Geary  
Assistant Park & Recreation Director