

**Village of Holmen  
Planning Commission Minutes  
January 27, 2015**

Village President Proctor called the Planning Commission meeting to order at 6:30 PM on Tuesday January 27, 2015. Present were commission members Proctor, Stanek, Evenson, Sacia, Johnston, Szak and Kulcinski, along with advisory members Administrator Heinig and DPW Olson. Also in attendance were Dick Berg, Pat McKnight, Laurie Kessler, Mary Lin Wershofen and Bob Stupi

Motion by Kulcinski, second by Evenson to approve the minutes of the November 25, 2014 meeting - carried unanimously.

Motion by Kulcinski, second by Stanek to approve the minutes of the Special November 3, 2014 meeting - carried unanimously.

**Public Comment**

Bob Stupi stated he was there regarding the CSM along McHugh Road.

**Agenda Items**

#4 Action and Recommendation on CSM from McHugh Family Trust and LA Crosse Diocese for Community Center Parcel.

This CSM is a consolidation a parcel owned by the McHugh Family Trust and of a portion of the Diocese of La Crosse property. Staff has no issues with the survey as presented, but raised a question regarding how the document was to be recorded since there were two owners involved in what is to become a single parcel. Once the survey is approved, the Town of Holland will own the parcel. DPW Olson noted that there was no right of way for the extension of Hemlock Lane included with this survey, but future development of the property to the north would need to include the extension of that road in their plans. There will also be a need to review the utility needs when a site plan is developed for the parcel being created. Member Johnston asked if the Town owning a parcel within the Village could create problems. This parcel will be owned by the Town of Holland, but will remain in the Village of Holmen, similar to a business or a church purchasing a property in the Village.

Motion by Kulcinski, second by Stanek to recommend approval of the CSM to the Village Board – carried unanimously.

#5 Action and Recommendation on CSM of new lots within the McCabe and Matt Property.

This CSM is being submitted for creation of four parcels and a road right of way for an area that was recently annexed to the Village by Joe McCabe and Mitch Schultz. That annexation was stipulated as being in the Village as part of the Town of Onalaska Incorporation process and is now recognized as being a part of the Village. Although the property configuration is somewhat unusual, the lots make best use of the available land considering the terrain. The document also includes an accurate description of an access easement that is used to reach the house located on Lot 7 and the Village water reservoir.

Motion by Szak, second by Johnston to recommend approval of the CSM to the Village Board – carried unanimously.

#6 Updates and other items that may come before the Commission

Administrator Heinig mentioned that there has been interest by a number of developers regarding new residential and possible commercial projects. He anticipates the Commission will see these projects in the next few months. Member Johnston stated that this is an exciting time for the Village and reminded the Commission of their responsibility to the residents of the Village of Holmen.

Motion by Szak, seconded by Kulcinski to adjourn at 7:00 PM - carried unanimously.

Dean K. Olson  
Director of Public Works