

HOLMEN POLICE COMMISSION

9-14-10 Meeting

7PM Call to order Present: Chairman Roger McHugh
Members: Jeff Reiter, Matt Ludick, Mary Beth Vahalla &
Brian Weber

Also Present: Chief McHugh & Adm Willett

Adm Willett gave the oath of office to Reiter, Ludick & Vahalla

President McHugh gave an overview of the Police Commission's duties, powers, and brief history of organization of the Holmen Police Commission.

1. Motion Reiter, 2nd Weber to approve the 5-6-09 minutes. Carried unan
2. Discussion of Police Lt. vacancy. Chief McHugh advised Commission that after Sgt. Chroninger's retirement at the end of this year, his position would be redefined as a Police Lt. A new job description outlining the duties of the new position were drafted by Chief McHugh and approved by the Village Board. Discussion on hiring internally or opening it up for outside applications. Motion Weber, 2nd Ludick to post the Lt. position opening internally only. Carried unan.
Holmen PD officers having the minimum qualifications shall file a letter of interest and any other material they want the Holmen PC to consider by no later than Oct. 1, 2010.

The Police Commission also gave Chief McHugh the authority to begin the Entry Level Law Enforcement Officer selection process.

The Police Commission has set Oct. 5, 2010 at 7PM as the next meeting date.

The Police Commission will review the Lt. applications at the 10-5-10 meeting.

The Police Commission has set Oct. 19, 2010 at 4PM as the meeting date for The Lt. interviews.

3. Election of Officers.

Election of Secretary. Motion R. McHugh, 2nd Reiter to nominate Mary Beth Vahalla. No other nominations. Motion carried unan.

Election of President. After discussions, Motion Reiter, 2nd Valhalla to nominate Brian Weber. After further discussions, Motion Ludick, 2nd Weber to nominate Roger McHugh. Question called for: Vote for Brian Weber, 2-5. Question called for: Vote for Roger McHugh 3-2. Roger McHugh to be Holmen Police Commission President.

Election of Vice President. Motion Reiter, 2nd Ludick to nominate Brian Weber. No other nominations. Question called. Carried unan.

4. 8:36PM Motion R McHugh, 2nd Reiter to adjourn. Carried unan.

Minutes by

Chief M McHugh
9-21-10