

**Village of Holmen
Board Proceedings
October 13, 2011**

President Proctor called the Holmen Village Board meeting to order at 7:00 p.m. on October 13, 2011 at the Holmen Village Hall.

Present: Nancy Proctor, Neal Forde, Tony Horvath, Ryan Olson, Dan Moser and Michael Dunham. Dawn Kulcinski was excused. Also present were Department Heads Brogan and Spanel, Angie Hornberg, Andrew Bremer, Chuck Spiker, Marilyn Pedretti, Dale & Brant Attleson, Tony Szak, Curt Crotty, David Kriesel, Brian Hinz, Rob Wayss, Seth & Joan Wittwer, Dave & Gunnar Gates, Paul Servais, Austin Mahlum and Randy Erickson.

Minutes

Ryan Olson/Neal Forde motioned to approve the minutes of the September 8, 2011 meeting as presented. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve the minutes of the September 19, 2011 meeting as presented. The motion carried unanimously.

Ryan Olson/Mike Dunham motioned to approve the minutes of the September 29, 2011 meeting as presented. The motion carried unanimously.

County Supervisor's Report

Chuck Spiker reported on the County's 2012 budget.

Planning Commission

Nancy Proctor/Neal Forde motioned to approve conditional use request at 1111 Linden Drive. The motion carried unanimously.

Nancy Proctor/Ryan Olson motioned to approve Resolution 19.11 – CSM for 650-660 Commerce Street. The motion carried unanimously.

Nancy Proctor/Mike Dunham motioned to approve amendments as presented to the Future Land Use Map of the Comprehensive Plan. Andrew Bremer, MSA reported these changes were due to some clean up items, response to requests and amendments based on previously approved zoning changes. The motion carried unanimously.

Ryan Olson/Tony Horvath motioned to approve conditional use request for a nursing home (memory care facility) on the southern-most 5 acres of the portion of parcel 14-2686-00 lying east of Bluffview Court in the Seven Bridges TIF District. The motion carried unanimously.

Nancy Proctor/Ryan Olson motioned to approve a CSM for the portion of parcel 14-2686-00 lying east of Bluffview Court. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to approve the Site Plans for the proposed Bluffview Memory Care facility on Lot 1 of the proposed CSM. The motion carried unanimously.

Economic Development

At 7:30 p.m., Ryan Olson/Mike Dunham motioned to convene into closed session by the authority of WI State Statute 19.85(1)(e) Purpose: Discussion: TID Developer Agreement with Holmen Assisted Living Partners, LLC. The motion carried unanimously.

At 8:19 p.m., Ryan Olson/Mike Dunham motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve TID Developer Agreement with Holmen Assisted Living Partners, LLC. with amendments as proposed. The motion carried unanimously.

Trustee Horvath commented that he believes there is a clear connection between a business's desire to locate to the Village and the cost of taxes and fee structure.

Shared Ride Committee

Nancy Proctor updated the Board on a proposed resolution for November in support of restoration of 2012 and 2013 public transit funding for the State of Wisconsin.

Park, Recreation and Library Committee

Neal Forde/Ryan Olson motioned to approve insecticide application at Remington Hills and Countryside parks in the amount of \$2,312.50 to Turf Maintenance. The motion carried unanimously.

Law Enforcement Committee

Trustee Dunham updated the Board on a 50% grant for the purchase of additional bullet proof vests for the department resulting in a cost to the Village of \$1,060.50 for three vests. The department is working on concealed carry law ordinance changes; beer garden definitions, operator license requirements and K9 officer wording for the union contract. Dunham also noted that the speed trailer was back in working condition and would be utilized again soon; he also suggested the Board find a way to propose an additional officer in the 2012 budget process.

Public Works Committee

Neal Forde/Mike Dunham motioned to purchase polymer from Hydrite for sludge thickening at WWTP in the amount of \$4,697.14. Trustee Dunham mentioned that the purchase was not put out for a bid since this product has proven to have the best performance. The motion carried unanimously.

Neal Forde/Mike Dunham motioned to approve repair of soft start controls at Well #6 in the amount of \$6,829.46 to Kish & Sons Electric. Damage was caused by a power surge; Treasurer Hornberg confirmed an insurance claim had been filed for the repair. The motion carried unanimously.

Neal Forde/Mike Dunham motioned to approve repair of aeration blower motor and starter at WWTP in the amount of \$2,580.53 to Kish & Sons Electric and \$1,613.77 to Lackore Electric. Damage was also caused by a power surge; Treasurer Hornberg confirmed an insurance claim had also been filed for these repairs. The motion carried unanimously.

Neal Forde/Ryan Olson motioned to remove from the table action on Resolution #17.11 – Village of Holmen Complete Streets Policy. The motion carried unanimously.

Neal Forde/Mike Dunham motioned to approve Resolution #17.11 – Village of Holmen Complete Streets Policy. Trustee Dunham mentioned this policy would help to improve health, reduce risk and reduce carbon emissions in the Village. Olson commented that the reason the action was tabled in September was to give Trustee Dunham the privilege of speaking on behalf of the policy; he also mentioned the policy would not prevent the Board from choosing to omit it on certain projects if it proves to create undo cost burden on that specific project. The motion carried unanimously.

Finance and Personnel Committee

Ryan Olson/Mike Dunham motioned to recommend payment of the claims as presented for a total amount of \$802,614.92. The motion carried unanimously.

Ryan Olson/Neal Forde motioned to approve Operator License's for Lisa Sacia – Festival Foods. The motion carried unanimously.

Ryan Olson/Tony Horvath motioned to approve Organizational Study community choices as presented. The motion carried unanimously.

At 8:50 p.m., Ryan Olson/Neal Forde motioned to convene into closed session by the authority of WI State statute 19.85(1)(c) Purpose: Discussion of Willett DWD wage and accrued benefit payment. The motion carried unanimously.

At 8:55 p.m., Ryan Olson/Mike Dunham motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously.

Ryan Olson/Tony Horvath motioned to authorize Attorney Peterson to negotiate an amount on Willett DWD wage and accrued benefit payment. The motion carried unanimously.

Trustee Olson updated the board on the 2012 budget status, a final draft will be distributed for review and presented at the November board meeting; a public hearing and final budget approval is planned for late November.

Municipal Court Update

Nothing to report at this time.

Fire Board Report

Fire Board meeting is to be held next week.

Other Items before the Board

President Proctor mentioned that there was no new information to be discussed on the Vierbicher mutual release between the Village of Holmen and Vierbicher & Associates on Halfway Creek Park project, therefore the item will remain tabled at this time.

Trustee Olson updated the Board on parcels 14-129-1 and 14-117-3 that the Village recently purchased. Renters will remain for a period of six months under a lease at a cost totally \$1,300 monthly. Under the lease drafted by Attorney Peterson the renters will be responsible for property maintenance and are required to show proof of insurance.

Trustee Dunham thanked Park & Recreation Director Mike Brogan for the excellent maintenance on the trail between Gaarder and Hale.

Trustee Olson acknowledged Public Works Director Spanel's final meeting and his appreciation for several years of service to the Village.

Ryan Olson/Mike Dunham motioned to adjourn. The motion carried unanimously. The meeting adjourned at 9:11 p.m.

Angela A. Hornberg, Village Treasurer/Deputy Clerk