

**Village of Holmen
Board Proceedings
November 12, 2012**

President Proctor called the Holmen Village Special Board meeting to order at 6:00 p.m. on November 12, 2012 at the Holmen Village Hall.

Present: Nancy Proctor, Tony Horvath, Dawn Kulcinski and Neal Forde; Ryan Olson arrived at 6:45 p.m. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Alan Peterson, Jennifer Stevens, Steve Johnston, Craig Breitsprecher and Ryan Stotts.

Public Comment

Steve Johnston spoke regarding the sign ordinance as previously approved; he is a member of the Planning Commission and commented on the time and effort put into creating the ordinance. He feels that by using input from residents and businesses a solid ordinance was put together to work for the entire community. He asked for the Board's support to continue the ordinance as already approved.

Minutes

Dawn Kulcinski/Tony Horvath motioned to approve the minutes of the October 11, 2012 Board meeting as presented. The motion carried unanimously.

Public Hearing

At 6:04 p.m. Dawn Kulcinski/Tony Horvath motioned to open the public hearing on the 2013 budget. The motion carried unanimously. No one spoke in favor or in opposition to the 2013 budget. At 6:05 p.m. Neal Forde/Dawn Kulcinski motioned to close the public hearing. The motion carried unanimously.

Planning Commission

Tony Horvath/Dawn Kulcinski motioned to approve Ordinance #10-2012 Richard Beyer Annexation Petition, Sand Lake Road. The motion carried unanimously.

County Supervisor's Report

County Supervisors were not in attendance to give an update.

Shared Ride Committee

Trustee Kulcinski reported that ridership had increased by 203 rides (from 1330 to 1533) from September 2011 to September 2012.

Park, Recreation and Library Committee

Informational items only.

Law Enforcement Committee

Informational items only.

Public Works Committee

Neal Forde/Tony Horvath motioned to approve acceptance of Cherry Lane/Commerce Street and issue reimbursement to Dale Brott per previously approved agreement in the amount of \$63,288.00. The motion carried unanimously.

Neal Forde/Tony Horvath motioned to approve change order – West Legion Demolition for additional material disposal in the amount of \$21,523.71 to Robinson Brothers Environmental. The motion carried unanimously.

Finance and Personnel Committee

Neal Forde/Tony Horvath motioned to recommend payment of the claims as presented for a total amount of \$563,204.16. The motion carried unanimously.

Neal Forde/Dawn Kulcinski motioned to approve Holmen Village Hall and Holmen Area Library Cleaning Contract with Mary Secky. The motion carried unanimously.

Neal Forde/Dawn Kulcinski motioned to approve Holmen Aquatic Center Manager's Contract 2013 with Elizabeth Imhoff. The motion carried unanimously.

Neal Forde/Tony Horvath motioned to approve Resolution #24-12 Adoption of 2013 Village Budget. Trustee Horvath inquired as to the possibility of postponing the items due to several Board members not being in attendance. Trustee Forde agreed that would be ideal but we need to move forward with the members in attendance; he commented that the Finance Committee had thoroughly reviewed the document. Administrator Heinig did confirm that the members not in attendance had discussed any concerns with the budget and were satisfied with the 2013 budget as presented. The motion carried unanimously.

Municipal Court Update

Next meeting will be held in 2013.

Fire Board Report

President Proctor updated the Board on the recent Fire Board meeting and informed the Board that the annual agreement should be brought before the Board in December for possible ratification.

Other Items before the Board

Tony Horvath/Dawn Kulcinski motioned to table Ordinance 9-2012 – An Ordinance Amending Sections 195-42A(3)(c) and 195-42 A(5)(a) of Article XII (Reducing Minimum Sign Display Time from 3 Seconds to 2 Seconds). The motion failed with Kulcinski and Horvath in favor, Proctor and Forde against.

Tony Horvath/Dawn Kulcinski motioned to approve Ordinance 9-2012 – An Ordinance Amending Sections 195-42A(3)(c) and 195-42 A(5)(a) of Article XII (Reducing Minimum Sign Display Time from 3 Seconds to 2 Seconds). The motion failed with Kulcinski in favor, Proctor, Forde, Horvath and Olson against.

Public Works Director Olson encouraged the Board to take a look at the Capital Facility site now that the demolition has been completed.

Park & Recreation Director Brogan announced the recent news of the cancellation of the Hometown Christmas event that was to be held at Halfway Creek Park. He updated the Committee on the current status of Shelters A & B.

Trustee Kulcinski inquired as to the status of the retaining walls on the bike trails with the heavy weekend rains. Administrator Heinig confirmed that they looked good.

Trustee Forde commented on how pleased he was with the new park shelters.

Administrator Heinig thanked the staff for a well-run 2012 General Election, and expressed his appreciation with the feedback received from the Board during the 2013 budget process.

Closed Session

None.

Tony Horvath/Dawn Kulcinski motioned to adjourn. The motion carried unanimously. The meeting adjourned at 6:51 p.m.

Angela A. Hornberg, Village Clerk/Treasurer