

**Village of Holmen  
Board Proceedings  
December 9, 2010**

President Proctor called the Holmen Village Board meeting to order at 7:00 PM on December 9, 2010 at the Holmen Village Hall.

Present: Nancy Proctor, Mark Seitz, Ryan Olson, Neal Forde, Richard Anderson, Tony Szak and Michael Dunham (8:19 p.m.). Also present were Department Heads Brogan, Mc Hugh and Haines, Administrator/Clerk Willett, Chuck Spiker, Marilyn Pedretti, Scott Ryan, Brian Hinz, Dena Otto, Scott Beranek, David Kriesel, Mary Sween, Vichel Montgomery, Matthew and Kim Gran, Sean Lentz and Adam Bissen.

**Minutes**

Mark Seitz/Ryan Olson motioned to approve the minutes of the November 11, 2010 meeting as presented. The motion carried by a unanimous vote.

Richard Anderson/Tony Szak motioned to approve the minutes as presented for November 29, 2011. The motion carried unanimously.

**Ryan Annexation**

At 7:03 p.m., Scott Ryan appeared before the board with the proposed lot layout for parcels 8-422-7, 8-422-8, 8-422-9 and 8-422-10 at 6923 Briggs Road. He said that nothing had changed since his last presentation except that the Village was not including any part of Sween Road.

Richard Anderson/Tony Szak motioned to approve the annexation into the Village of Holmen. The motion carried unanimously.

**Ryan Rezone**

Ryan Rezoning Request for parcels 8-422-7, 8-422-8, 8-422-9 and 8-422-10 from "A" Agricultural to R-1New Single-Family Residential District

The public hearing opened at 7:37 p.m.

Matt Grant wanted to know if the rezone was just for this property.

Yes – it is only for the parcels identified in the rezone that were just annexed to the Village of Holmen.

Matt Grant stated that traffic is an issue as it is. What about Gaynor Drive?

Not included.

Vickie Montgomery asked if the development would create water in her basement.

Scott Ryan responded that the water must be contained on each lot as required. The lots will be engineered to remain on each property.

The public hearing closed at 7:42 p.m.

Ryan Olson/Tony Szak motioned to approve the rezone as proposed. The motion carried.

**Zoning Ordinance Change**

At 7:23 p.m. the Public Hearing for the Zoning Ordinance Change for signage in the multi-family zone opened.

Robert Haines explained that the ordinance change will allow signs that have been put up over the years to remain. The current ordinance language allows 4 square feet – this is quite tiny. The numbers in the changed language reflect the size of the signage that is currently out there,

Public Hearing closed at 7:26 p.m.

Ryan Olson/Richard Anderson motioned to change the ordinance as presented. Motion carried unanimously.

### **Rezone Request for Covenant Care**

At 7:30 p.m., the Public Hearing opened for the Rezone request for the southern-most five (5) acres of the portion of parcel 14-2686 lying east of Bluffview Court from "A" Agricultural District to R-5 Multiple Family Residential District.

Brian Hinz presented the plans for the first two phases for Covenant Care for the identified properties. Matthew asked if there would be road construction or a widening of the roads for this development. (he was speaking to the Ryan annexation/rezone)

Marilyn Pedretti said that the bike trail runs by the road where the facility is to be built.

Brian responded that Covenant Care usually has an internal trail system.

Public Hearing Closed.

At 7:36 p.m., Tony Szak/Ryan Olson motioned to approve the rezone as presented. The motion carried unanimously.

### **Finance and Personnel Committee**

Mark Seitz/Ryan Olson motioned to recommend payment of the claims as presented for a total amount of \$325,694.96. The motion carried by a unanimous vote.

Ryan Olson/Tony Szak motioned to adopt Resolution #16.10 Authorizing the Issuance of \$2,500,000 General Obligation Promissory Notes.

Richard Anderson said that it was his understanding that when the referendum for the library was before the voters, that if one of the townships turned the referendum down, the support was null. Anderson suggested a referendum to go before the voters in April to give the people a chance to vote again. The motion carried by a unanimous vote.

Administrator Willett provided an overview of events in regards to procuring lands for a new library since January of this year. MSA provided analysis of four possible sites suitable for a library after the Catholic Church withdrew the possibility of the purchase of the church. Following a formal presentation in April, the Board moved to proceed with processes outlined by MSA to procure identified and Board approved site. Since that time, the Board unanimously approved two separate contracts with MSA – a \$5,000 contract to get from site identification to purchase and a contract to conduct Phase I and Phase II on identified parcels in anticipation of the sites being the future Library site.

At 7:28 p.m., Mark Seitz/Ryan Olson motioned to approve the Operator's License for Matthew R. Erickson as recommended by the Personnel Finance Committee. The motion carried unanimously.

Mark Seitz/Tony Szak motioned to approve the Class A Beer/Class A Liquor, Tobacco/Soda license for GET&Go, LLC, Agent Daljeet Singh. The motion carried 5-0.

Ryan said that Resolution #16.10 provides dollars to replenish approved spending that was not in the 2010 Budget. This does not preclude an advisory referendum.

Sean Lentz from Ehlers explained that the note will provide an interest only on the amount drawn and needed prior to 2013. The note is intended to be refinanced in the future. The note is for funds for the TIF #2 District and for the Library project expenses.

The motion passed by a vote of 5-1, with Richard Anderson voting against the motion.

Ryan Olson/Mark Seitz motioned to approve and adopt the 2011 General Fund Budget as presented. The motion passed by a vote of 5-1, with Richard Anderson voting against the motion.

### **Fire Board Report**

The Board finalized and approved its budget at the November meeting.

The Fire Board is scheduled to meet on Thursday December 16, 2010.

### **Public Works Committee**

Ryan Olson/Richard Anderson motioned to authorize the SOMAT screens and brushes replacement from General Parts, Inc. of Waukesha, WI at a cost of \$6,500. The motion carried unanimously.

Ryan Olson/Mark Seitz motioned to approve the fluoride construction contract to Springlake Contracting of Elk Mound, WI at a cost of \$66,000. Motion carried.

Richard Anderson/Ryan Olson motioned to authorize the sale of a 20-ft x 30-ft easement just off Sand Lake Road and would abut an existing easement) for the placement of a pedestal. Carried unanimously

### **Economic Development**

Ryan Olson said the committee had not met.

### **Shared Ride Committee**

Ridership again increased in October of 2010 by 362 more rides (from 1244 to 1606) than in 2009.

### **County Supervisors Report**

Marilyn Pedretti reported that County Clerk Linda Stone is retiring and resigning her position January 3, 2011. Because this leaves 2 years to the term, the county Board is going to open up the position for appointment until the next election.

Chuck Spiker reported that Dennis Osgood is retiring and resigning. The Assistant (a Holmen resident) will fill in until the position is filled..

### **Other items before the Board**

Ryan Olson/Richard Anderson motioned to approve Resolution #17.10 7 Rivers Region Collaboration Compact. The motion carried with no opposition.

At 8:41 p.m., Neal Forde/Mike Dunham motioned to convene into closed session by the authority of Wisconsin State Statute 19.85(1)(e) competitive or bargaining reason: appraisal services and union negotiations update and 19.85(1)(g) conferring with counsel regarding noncompliance properties. The motion carried unanimously following a voice vote.

At 9:16 p.m., Mark Seitz/Tony Szak motioned to reconvene into open session by the authority of §19.85(2). The motion carried unanimously following a voice vote.

Ryan Olson/Mark Seitz motioned to adjourn. Motion carried. The meeting adjourned at 9:17 p.m.

Mary M. Willett, Village Administrator/Clerk