

**Village of Holmen
Board Proceedings
April 12, 2012**

President Proctor called the Holmen Village Board meeting to order at 7:00 p.m. on April 12, 2012 at the Holmen Village Hall.

Present: Nancy Proctor, Tony Horvath, Dawn Kulcinski, Dan Moser and Mike Dunham. Ryan Olson and Neal Forde were excused. Also present were Administrator Heinig, Park & Recreation Director Brogan, Police Chief McHugh, Public Works Director Olson, Clerk/Treasurer Hornberg, Attorney Alan Peterson and Jean Burgess.

Public Comment

None.

Minutes

Dawn Kulcinski/Tony Horvath motioned to approve the minutes of the March 8, 2012 meeting as presented. The motion carried unanimously.

Public Hearings

At 7:05 p.m. Tony Horvath/Dan Moser motioned to open the public hearing on Michael McHugh rezoning from R-3 Existing Single-Family Mixed Residential to B-1 Downtown/Business District at 131 Mill Street. McHugh spoke briefly on the rezoning. No one spoke against the rezoning petition. At 7:07 p.m. Tony Horvath/Dan Moser motioned to close the public hearing.

Planning Commission

Dawn Kulcinski/Mike Dunham motioned to approve Michael McHugh rezoning from R-3 Existing Single-Family Mixed Residential to B-1 Downtown Business District at 131 Mil Street. The motion carried unanimously.

County Supervisor's Report

No report available.

Economic Development

No meeting was held.

Shared Ride Committee

Trustee Kulcinski reported that ridership had increased by 238 rides (from 1496 to 1734) from February 2011 to February 2012.

Park, Recreation and Library Committee

Tony Horvath/Dan Moser motioned to approve request from Adventurefest to conduct archery in Halfway Creek Park on April 29, 2012. The motion carried unanimously.

Tony Horvath/Dan Moser motioned to approve contract with GovOffice for the new Village web site in the amount of \$4,975.00. Trustee Dunham inquired on the budget for the website, Trustee Horvath indicated this contract along with additional costs for email hosting would still allow total web site costs to stay well within the \$10,000 budgeted. The motion carried unanimously.

Tony Horvath/Dan Moser motioned to approve Annual Village Hall HVAC Preventive Maintenance Agreement with Advanced Comfort Specialists, LLC with an annual cost of \$2,226.46 for inspections and \$75.00 per hour for repairs. The motion carried unanimously.

Law Enforcement Committee

McHugh reported that on May 6, 2012 Officer Steinke will receive an award from the WI Professional Police Association for his actions in the arrest of a person in March 2011 where Officer Steinke suffered a serious leg injury.

Public Works Committee

Mike Dunham/Dawn Kulcinski motioned to approve proposal from Brooks Tractor to replace end loader brakes in the amount of \$2,400.00. The motion carried unanimously.

Mike Dunham/Dawn Kulcinski motioned to approve proposal from Berg Enterprises for construction staking Bluffview Court sewer and water in the amount of \$3,200.00. The motion carried unanimously.

Finance and Personnel Committee

Tony Horvath/Dan Moser motioned to recommend payment of the claims as presented for a total amount of \$514,189.07. The motion carried unanimously.

Tony Horvath/Dan Moser motioned to approve Temporary Class "B" license for Brice Prairie Lion's Club Junction Days to be held May 25-27, 2012 at Deerwood Park. The motion carried unanimously.

Tony Horvath/Dan Moser motioned to remove from table Ordinance 1-2012 – Outdoor Alcoholic Beverage Permits. The motion carried unanimously.

Dan Moser/Tony Horvath motioned to deny proposed Ordinance 1-2012 – Outdoor Alcoholic Beverage Permits. The motion carried unanimously.

Tony Horvath/Dan Moser motioned to approve adoption of official PTO policy. The policy will be incorporated into the new employee manual. The motion carried unanimously.

Municipal Court Update

No meeting was held.

Fire Board Report

No meeting was held.

Other Items before the Board

Mike Dunham/Dawn Kulcinski motioned to direct Attorney and Administrator to close on offer to purchase property (Parcel 14-117-1). The motion carried 4-1, Horvath opposed.

Mike Dunham/Dawn Kulcinski motioned to approve President Proctor's annual reorganization of committees as presented. The motion carried unanimously.

Tony Horvath/Dan Moser motioned to approve purchase of Holmen Area banners from Temple Display in the amount of \$2,225.00. The motion carried unanimously.

Closed Session

At 7:43 p.m., Dan Moser/Dawn Kulcinski motioned to convene into closed session per Wisconsin State Statute 19.85(1)(g) Reason: Discussion of Halfway Creek Property Eviction Notices. The motion carried unanimously.

At 8:03 p.m., Dan Moser/Tony Horvath motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Tony Horvath/Dan Moser motioned to authorize Attorney Peterson to proceed with new eviction notice with a September 1, 2012 date. The motion carried unanimously.

Additional Comments

Trustee Kulcinski brought up the idea of compressed gas for Village vehicles; she said this would be a potential cost savings to the Village in the future.

Trustee Horvath asked that the Board review the draft copy of Ordinance 4-2012 before the next Board Meeting.

Clerk/Treasurer Hornberg congratulated Trustees Forde, Olson and Dunham on their re-elections to the Village Board.

Tony Horvath/Mike Dunham motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:13 p.m.

Angela A. Hornberg, Village Clerk/Treasurer