

**Village of Holmen
Public Works Committee
February 3, 2011**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:30 PM on Thursday February 3, 2011 at the Village Hall. All members were present. Also present were DPW Haines, Asst. DPW Spanel, and Administrator Willett.

Motion by Anderson, seconded by Dunham to approve the minutes of the January 6, 2011 meeting. Carried unanimously.

Public Comment

No public was in attendance.

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP continues to meet all of its effluent limits. Haines explained that new DNR regulations include lower phosphorus limit and thermal discharge limit. The WWTP project is near completion with only one punch list item left to complete. Haines reported that there was a sewer backup at a home on West Avenue on January 5 and on Ponderosa Drive on February 3. The DNR performed an audit of the WWTP laboratory which passed with only minor issues to be addressed.

Water Department

Haines reported that Hydro Designs has completed the residential cross-connection inspections from 2010. Construction for fluoride addition started on February 2.

Street Department

Haines reported that training for the SRTS grant is scheduled for February 24. Bids for the 2011 Street & Alley Reconstruction Project are due March 1. Haines explained that overtime was authorized for snowplowing. Haines reported that he was notified by La Crosse County that Hale Drive was never formally dedicated to the Village. Haines explained that he contacted the former owner and that a quit claim deed will be drafted. Haines presented the Committee with a preliminary truck route ordinance for review. Details will be discussed at the March meeting. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

Miscellaneous

Haines reported that all existing street signs will need to be changed and documented to meet a new federal mandate. The Committee discussed the look of the new signs and asked Haines to prepare a cost estimate.

Action Items

The Committee discussed the cross-connection inspection contract. Haines reported that he received three bids. Motion by Anderson, seconded by Dunham to recommend to the Village Board awarding the 2011 cross-connection inspection contract to BZA of Delevan, WI at a cost of \$16,500. Carried unanimously.

The Committee discussed the Bobcat skid steer trade-in program. Haines explained that for a cost of \$1,500 the Department can trade-in the existing Bobcat skid-steer on a yearly basis and receive a new machine, including warranty. Haines explained that this

would eliminate any repairs and limit maintenance to changing fluids. Haines stated that since the machine is partially used at the WWTP to move sludge that this would be a good program to be part of. There is no contract and the Village can end the program at any time. Motion by Dunham, seconded by Anderson to participate in the Bobcat trade-in program at a cost of \$1,500 per year. Carried unanimously.

Motion by Anderson, seconded by Dunham to adjourn at 7:10 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works