

**Village of Holmen  
Public Works Committee  
March 3, 2011**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:35 PM on Thursday March 3, 2011. Present was committee member Anderson. Also present were DPW Haines and Asst. DPW Spanel. Committee member Dunham was excused.

Motion by Anderson, seconded by Olson to approve the minutes of the February 3, 2011 meeting. Carried unanimously.

**Public Comment**

No public was in attendance.

**Director's Monthly Report**

**Sanitary Sewer Department**

Haines reported that the WWTP continues to meet all of its effluent limits. Haines also reported that the WWTP project is complete and he authorized final payment to Olympic Builders. Haines explained that the new pump was installed at the Remington Hills lift station.

**Water Department**

Haines reported that the fluoride project is near completion. The Committee discussed ways to inform the public before the fluoride is added to the water system. Haines explained that fluoride injection is tentatively scheduled to begin on April 11. Haines reported that BZA is scheduled to start cross-connection inspections on March 21.

**Street Department**

Haines reported that he and Spanel attended the SRTS grant training and found out that it is a very, very slow process and that sidewalks will not likely be constructed until fall. Haines explained that he authorized overtime for snowplowing. Haines explained that the 2011 street project bid was under budget; however the alley part of the project, which a portion will be assessed to the property owners, was over budget. Another survey was sent to affected residents asking if they would still like to proceed with the alley project. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

**Action Items**

Motion by Anderson, seconded by Olson to table Resolution 3.11 – Preliminary Special Assessments for 2011 Alley Project. Carried unanimously.

The Committee discussed Resolution 8.11 – Accept Hale Drive Right-of-Way Dedication. Haines explained that he had a signed quit claim deed. Motion by Anderson, seconded by Olson to recommend to the Village Board approval of Resolution 8.11 – Accept Hale Drive Right-of-Way Dedication. Carried unanimously.

Motion by Anderson, seconded by Olson to table the 2011 Street Reconstruction contract. Carried unanimously.

Motion by Anderson, seconded by Olson to table the proposed Truck Route Ordinance. Carried unanimously.

The Committee discussed the purchase of fluoride. Haines presented two quotes for a year's supply of fluoride. Motion by Anderson, seconded by Olson to recommend to the Village Board purchasing fluoride from DPC Industries of Rosemont, MN at a cost of \$4,101.00. Carried unanimously.

**Other Items**

Olson informed the Committee that the union contract had been approved.

Motion by Anderson, seconded by Olson to adjourn at 7:15 PM. Carried unanimously.

Ben Spanel  
Asst. Director of Public Works