

**Village of Holmen
Public Works Committee
April 1, 2010**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:30 PM on Thursday April 1, 2010 at the Holmen Village Hall. All members were present. Also present were DPW Haines, Asst. DPW Spanel, Administrator Willett, and President Proctor. Additionally present was Chuck Olson.

Motion by Szak, seconded by Anderson to approve the minutes of the March 4, 2010 meeting. Carried unanimously.

Director's Monthly Report

Sanitary Sewer Department

Haines informed the Committee that the WWTP Improvements project and the TIF Utilities Extension project have reached substantial completion. Haines reported that the WWTP water pressure tank has been replaced.

Water Department

Haines reported that hydrant flushing will begin on Tuesday April 27.

Street Department

Haines reported that there were no snow occurrences in March. Haines informed the Committee that street sweeping began March 16 and the Department has been sweeping streets starting at 5:00 am. Haines issued a sidewalk repair notice to 310 Heather Place due to a heaving sidewalk caused by tree roots.

Miscellaneous

Haines reported that the compost site will open on Saturday April 3, 2010.

Chuck Olson was present to discuss potential development of the former Burrows Property (N & S Cherry Lane extension). Mr. Olson explained he had a potential buyer and would develop the site into zero lot line sites. Mr. Olson asked about the possibility of a deferred assessment to the property on the west not yet in the Village along with being reimbursed for the improvements and extension of Commerce Street. The Committee discussed the purchase and felt it would fit into the existing developments.

Action Items

The Committee discussed the purchase of a new aeration blower for the WWTP. Motion by Anderson, seconded by Szak to recommend to the Village Board purchasing an aeration blower from USABluebook at a cost of \$4,189.00. Carried unanimously.

The Committee discussed pump repairs to the North Star Lift Station. Haines explained the repairs were an emergency. Motion by Szak, seconded by Anderson to recommend to the Village Board approval of emergency repairs to the North Star Lift Station by Lackore Electric of La Crosse, WI at a cost of \$2,342.00. Carried unanimously.

Motion by Szak, seconded by Anderson to table agenda item 2010 seal coating bids. Carried unanimously.

The Committee discussed purchasing a new truck for the Water Department. Motion by Anderson, seconded by Szak to recommend to the Village Board purchasing a new truck from Dahl Automotive of La Crosse at a cost of \$26,386.00 which includes all bid options. Carried unanimously.

The Committee discussed awarding the 2010 cross-connection inspection contract. Haines informed the Committee that he received three bids. Motion by Szak, seconded by Anderson to recommend to the Village Board contracting with Hydro-Designs of Brookfield, WI for cross-connection inspections at the proposed contract rates. Carried unanimously.

The Committee discussed purchasing a new effluent sampler for the WWTP. Motion by Anderson, seconded by Szak to recommend to the Village Board purchasing a new effluent sampler from USABluebook at a cost of \$4,542.00. Carried unanimously.

Motion by Szak, seconded by Anderson to table agenda item street sweeper purchase. Carried unanimously.

Motion by Szak, seconded by Anderson to adjourn at 7:35 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works