

**Village of Holmen  
Public Works Committee  
October 7, 2010**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:30 PM on Thursday October 7, 2010 at the Village Hall. Committee members Anderson and Dunham were present. Also present were DPW Haines, Asst. DPW Spanel, and Administrator Willett.

Motion by Anderson, seconded by Dunham to approve the minutes of the August 5, 2010 meeting. Carried unanimously.

**Public Comment**

No public in attendance.

**Director's Monthly Report**

**Sanitary Sewer Department**

Haines reported that the WWTP continues to meet all of its effluent limits. Pickup truck bids to replace the existing WWTP truck are due November 1. Haines explained that repairs have been made to the Rotamat fine screen and that some of it may be covered under warranty.

**Water Department**

Haines informed the Committee that the water system modeling by Strand Associates is nearing completion. Davy Engineering is working on final fluoride plans and bids are tentatively scheduled to be due December 1. Hydro Designs completed the commercial cross-connection inspections for 2010 and will begin working on residential inspections. Haines explained that on September 24 the SCADA lost communication with the wells and reservoirs. It is suspected that someone had been using the Village's radio frequency. LW Allen of Madison, WI will re-inspect the frequency. Fall hydrant flushing will begin on Tuesday October 12. After flushing the Department will drain Reservoir 2 and inspect for cracks in the walls of the tank as required by the DNR.

**Street Department**

Haines informed the Committee that Holmen has received a Safe Routes to School grant in the amount of \$279,613. This includes traffic signals at HD & Sunset and completing sidewalks on Commerce St., Ryan St., and Amy Dr. Haines explained that the alley from Roberts St. to Legion St. will be reconstructed in 2011. Haines issued a sidewalk repair order at 112 State St. The other orders issued with September 30 deadlines are done, with the exception of one, but have contractors scheduled for October 18 to repair the sidewalk.

**Miscellaneous**

Haines reported that he submitted the Department's budget requests on October 7. Dunham asked if additional money would be available for the sidewalks that are not covered by the SRTS grant. Haines explained that if the SRTS project comes in under budget additional money would be available. Haines reported that the DNR has approved the plans for the Blackwelder Pl. utility extension. Haines also reported that he received preliminary plans for the Ponderosa Dr. development and he is recommending the installation of larger storm sewer to account for future development and prevent the need for another storm pond.

**Action Items**

The Committee discussed replacing the WAS lift station control panel at the WWTP. Haines reported that the panel is original and is almost 30-years old. Motion by Anderson, seconded by Dunham to recommend to the Village Board approval to replace the WAS lift station control panel by USEMCO of Tomah, WI at a cost of \$8,700.00. Carried unanimously.

Motion by Dunham, seconded by Anderson to table painting plow truck #34. Carried unanimously.

The Committee discussed repairs to the Walnut Dr. storm water spillway. Haines reported that there was significant damage due to recent flooding. Motion by Anderson, seconded by Dunham to authorize repairs to the Walnut Dr. spillway at a cost not to exceed \$2,000. Carried unanimously. Haines noted that the work is being done by the Public Works Department.

The Committee discussed raising the walls on the existing sludge beds. Haines reported the walls are being raised to increase storage capacity. Motion by Dunham, seconded by Anderson to raise the sludge beds walls at a cost of \$1,200. Carried unanimously. Haines again noted that the work is being done by the Public Works Department.

Dunham discussed the flooding in Deerwood Park and questioned about possible ways to improve drainage.

Olson discussed the flooding at specific lots in Deerwood Estates.

The Committee discussed the proposed 2011 capital budget.

Motion by Anderson, seconded by Dunham to adjourn at 7:50 PM. Carried unanimously.

Ben Spanel  
Asst. Director of Public Works