

**Village of Holmen
Public Works Committee
October 1, 2015**

Chairman Bill Ebner called the Public Works Committee meeting to order at 6:30 PM on Thursday, October 1, 2015. Members present: Ebner and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson and Pat McKnight. Member Jorstad was excused.

Motion by Anderson, second by Ebner to approve the minutes of the September 3, 2015 meeting - Motion carried unanimously.

Public Comment

None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well but we have experienced a problem with the mechanism that removed solids such as paper products from the head of the plant. Public Works staff has fabricated parts to repair the mechanism. DPW Olson participated in a phone conference with the Attorneys regarding the Flushable Wipes Class Action lawsuit. We are also working on the design for replacement of the Hale Lift Station.

Water Department

We had a water leak on State Street on 9/7. Initially, McHugh Excavating came in to repair the leak, but it was found to be on the water service, not the main. Temporary connection was provided and Public Works Staff finished replacement of the water service on 9/16. Well #6 is scheduled for inspection and rehab on 10/19. We will be flushing Hydrants beginning 10/13.

Street Department

The final bills have come in for the Sunset Drive Stop Light project and we are under the total dollar amount available through the grant. The street reconstruction project is complete, except for the restoration behind the curb.

Storm Water Department

We are chipping brush next week. Street sweeping continues. As a reminder, the compost site will be closing for the season on 11/21.

Other

Development projects update:

Cole Farm – Construction essentially complete – paving by 10/23.

Rosewood – Sanitary sewer completed with water to be completed by the end of this week.

Hilton – Building construction is continuing.

O'Reilly Auto Parts – Significant progress on the building daily.

Nicolai Flats – Grading scheduled to begin next week with utilities to start on 10/12.

Action Items

Recommendation to Village Board - Contract for Sunset Drive Reconstruction Design – We received a grant for reconstruction of Sunset Drive through the Surface Transportation Program – Urban (STP-U) in 2014. We asked for proposals from selected firms for the design of the project, following the STP-U design protocols. We received three proposals that were evaluated by staff and committee members. Motion by Anderson, second by Ebner to recommend approval of the contract with Cedar Corporation for the Design of the Sunset Drive Reconstruction project in the amount of \$25,000.00. Motion carried unanimously.

Recommendation to Village Board - Contract for Asphalt Patching – Over the course of the year, we have asphalt areas in various locations that need to be patched. Request for quotes were sent to a number of firms for pricing on the various patches. Motion by Anderson, second by Ebner, to recommend approval of the contract with Mathy Construction Company for Asphalt Patching for an estimated amount of \$9,314.25. Motion carried unanimously.

Recommendation to Village Board - Change Order #2 – 2014 Demolition – Dave Rybold Excavating has provided a cost for demolition of the house at 610 Main St. S. This Change Order is an extension of the original contract with Dave Rybold for similar work. Motion by Anderson, second by Ebner to approve Change Order #2 in an amount not to exceed \$13,500.00. Motion carried unanimously.

Discussion - Street Signs – DPW Olson presented a scale size plot of the street sign concept. This gave the committee a better idea of how the signs would look. The log being used may need to be reconsidered since it is not very visible from a distance. More information will be presented at the next meeting.

Comment

None.

Adjourn

Motion by Anderson, seconded by Ebner to adjourn at 7:27 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works