

**Village of Holmen
Public Works Committee
November 1, 2012**

Committee Chairman Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday November 1, 2012. Members present: Dunham, Forde and Olson. Also present: Administrator Scott Heinig and Director of Public Works, Dean Olson.

Motion by Forde, seconded by Dunham to approve the minutes of the October 4, 2012 meeting - carried unanimously.

Public Comment

No public comments.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. MSA continues to work on the Facility Plan for the Treatment Plant. The City of Onalaska is working on a formula to establish a "buy-in" value for sharing space in their interceptor. Mary Lamprich remains recuperating at home and will be off thru November, at a minimum. Davy Laboratories is doing our regular testing while Mary is off. We are jetting sanitary sewer lines and have scheduled lift station cleaning for the week of November 13th. The sludge was removed from the treatment plant on Monday and Tuesday of this week and spread on approved fields.

Water Department

We flushed hydrants on October 9th and 10th. A leak in the water main near the on-ramp for Hwy 53 in the TID #2 area was found on October 5th. A patch was placed temporarily so proper materials could be ordered and final repairs were completed on October 11th. Fergusson is working on the hydrant painting and should complete this week.

Street Department

We have been sweeping streets to pick up leaves before flushing and as the leaves continue to fall. Letters were sent to residents in the Remington subdivision to trim the trees in the right of way. The response was better than anticipated with many homeowners taking care of this. Sidewalks in the Timberline Subdivision were completed last week to comply with the direction discussed at the October meeting. All sidewalks in Lee Estates were completed, with the exception of two lots that pulled building permits.

Storm Water Department

Chipping in October took only 2 days with fewer piles to get picked up. We also spent the 22nd and 23rd in Remington picking up the trimmed branches. The rain event on the 25th caused some ponding in the streets because of leaves that covered the inlets.

Miscellaneous

The W. Legion Street demolition is essentially completed and ready for seed and mulch.

Discussion Items

Director Olson provided an update to the Committee regarding the suggested modifications to the Vision Triangle measurements. Other communities typically require a 10' triangle on properties at intersections. The existing ordinance could be edited to create the desired dimension, but the consensus of the committee was to re-word the document to make it easier to understand by the general public. This will be completed and presented at the next meeting.

The water repair near the Hwy 53 on-ramp was a result of a failed pipe connection. The installation occurred in 2009 and is out of warranty. The committee asked Director Olson to prepare a letter to Haas Sons, the contractor for that project, to advise them of the problem and allow them to make any necessary adjustments in the construction process to prevent this from happening on other projects in the future.

An update to the Cross Connection/Private Well ordinance was provided for the committee to review for the next meeting. The modifications are suggestions from the DNR to bring the document up to date. Recent changes to the numbering system of the municipal code require the ordinance be changed to keep current with the new numbering.

Action Items

Recommend to Village Board – Acceptance of Cherry Lane/Commerce Street - Director Olson presented information contained within the original offer to purchase regarding the development. This agreement provides the developer a reimbursement of \$50,000.00 for the construction of Commerce Street. The Village is also responsible for the cost of the curb & gutter along the west side of Cherry Lane (1311 feet at \$8/foot = \$10,488.00). As part of the design process, the Village also committed to half the cost of a hydrant to be located along Cherry Lane (\$2,800.00). Adding these items, the total reimbursement due comes to \$63,288.00. Motion by Olson, seconded by Dunham to recommend to the Village Board acceptance of the streets – carried unanimously

Recommend to Village Board – Change Order – W. Legion Demolition project - Director Olson provided a breakdown of the additional material disposal costs for the project. The contractor found an area that had been used as a disposal site that needed to be removed and sent to the landfill for disposal. The Village was made aware of the situation immediately and the contractor was instructed to remove and dispose of the material appropriately and to keep track of the totals. In addition to the landfill material, a concrete slab was discovered under what had been one of the storage units. The additional concrete was recycled, however there were additional trucking costs for transporting the material. Motion by Olson, seconded by Forde to recommend approval of Change Order #1 to the Village Board – carried unanimously.

Adjourn

Motion by Forde, seconded by Olson to adjourn at 7:30 PM - carried unanimously.

Dean K. Olson
Director of Public Works