

**Village of Holmen
Public Works Committee
November 5, 2015**

Chairman Bill Ebner called the Public Works Committee meeting to order at 6:30 PM on Thursday, November 5, 2015. Members present: Ebner Jorstad and Anderson. Also present: Village Administrator Heinig, Director of Public Works Dean Olson and Kevin Fry.

Motion by Anderson, second by Ebner to approve the minutes of the October 1, 2015 meeting – Member Jorstad inquired about the status of the street signs and was provided with an update. The motion carried unanimously.

Public Comment

None

Director's Monthly Report

Sanitary Sewer Department

The WWTP continues to operate well. The repairs staff did on the Rotomat were successful. Spreading of sludge started this afternoon. We have completed the lift station cleaning for the fall.

Water Department

The rehab for well #6 is going well. The video shows a significant amount of material clogging the screen. The impellers for the well pumps are worn and brittle and need to be replaced. The repairs and replacement items are in line with the initial proposal provided. DPW Olson completed and submitted the Notice of Intent to Apply for funding through the Safe Drinking Water Loan program for a future well. There is no obligation on the Village's part to take put a loan, but we would not be able to apply for one through this program if we so not submit this application now. Hydrant flushing was completed in two days – 10/13 and 10/14.

Street Department

DPW Olson was approached by a resident of the Pine Ridge subdivision regarding the parking along the street. Apparently, high school students are parking there instead of in the school parking lot. DPW Olson will continue to monitor the situation and come back to the next meeting with an update. As part of the Planning Commission approval for the Cole Addition subdivision, a 4-way stop was to be installed on one of the intersections along Pioneer Drive. With the first phase of the project nearing completion, we will be establishing that 4-way stop at Pioneer and Greenwood. The maximum width for driveways has been reviewed by staff and we are looking at making a minor modification to the maximum allowable width. We currently have a standard of 24' wide at the curb opening. A revised standard will be presented at the December meeting for consideration. DPW Olson has been reviewing the streets in the Village and rating them on quality. This rating process must be completed every two years. We also will need to review the potential problems with garbage collection, created by alternate side parking restrictions.

Storm Water Department

We are chipping brush this week. Street sweeping continues. Trees and brush in the detention area at Sand Lake and Hidden Valley have been cut and we are looking at how to modify the basin to create more gradual slope on the sides. As a reminder, the compost site will be closing for the season on 11/21.

Other

Development projects update:

Cole Farm – Construction essentially complete – paving to be finished tomorrow.

Rosewood – Curb & Gutter is completed and the road is being shaped for paving.

Hilton – Building construction nearing completion.

O'Reilly Auto Parts – Significant progress on the building daily.

Nicolai Flats – Utilities are being installed and roads are being graded.

Action Items

Recommendation to Village Board – Acceptance of Improvements – Cole Addition One –
Resolution 16-2015 was prepared for the acceptance of the streets and utilities in the subdivision. The Final Plat was approved previously, with the condition that all infrastructure be completed prior to the Village signing the Final Plat. This resolution recognizes the infrastructure has been completed in accordance with the Village standards and we are ready to accept the dedication of the streets and utilities. Motion by Jorstad, second by Anderson to recommend approval of Resolution 16-2015, contingent upon the paving being completed. Motion carried unanimously.

Comment

Member Jorstad commented on the quality of work done on the street patching.

Adjourn

Motion by Jorstad, seconded by Anderson to adjourn at 7:15 PM - Motion carried unanimously.

Dean K. Olson
Director of Public Works