

**Village of Holmen
Public Works Committee
December 2, 2010**

Committee Chairman Olson called the Public Works Committee meeting to order at 6:30 PM on Thursday December 2, 2010 at the Village Hall. Committee members Anderson and Dunham were present. Also present were DPW Haines, Asst. DPW Spanel, and Administrator Willett.

Motion by Anderson, seconded by Dunham to approve the minutes of the November 4, 2010 meeting. Carried unanimously.

Public Comment

No public in attendance.

Director's Monthly Report

Sanitary Sewer Department

Haines reported that the WWTP project is nearing final completion and that Olympic Builders is finally addressing their punch list items. Haines stated that the WWTP continues to meet all of its effluent limits. Haines informed the Committee that he received five quotes for sewer televising and that Flow-Rite of Galesville had the low quote. Haines reported that cake sludge hauling was approximately \$11,000 over budget which was due to the record setting rains in August and reinforces the need for covered storage.

Water Department

Haines reported that LW Allen has replaced all the analog radios with digital radios and the SCADA is now running properly. Hydro-Designs will begin scheduling residential cross-connection inspections on December 22. The Department repaired a water service break on Long Coulee Road and another in Kingsfield Estates. Haines reported that the chlorine booster pump at Well 6 failed and needed to be replaced.

Street Department

Haines reported that before SRTS grant money can be spent he must go through training sometime in February or March. Haines explained that the 2000 Sterling plow truck needs tires at an estimated cost of \$1,600. Haines reported that overtime was authorized for sanding streets. Haines reported that no sidewalk repair, obstruction, or install notices were issued.

Miscellaneous

Haines explained that McHugh Excavating working on the Crooked Avenue utility extension. He also explained that the Ponderosa right-of-way description needs to be revised. Haines reported that the compost site is closed for the season. Haines reported that the Department put up the Holmen Rotary Christmas lights on Main St. Haines also reported that the Department replaced the Star Hill flag pole rope. Haines explained that the front end loader needs repairs and tires which will cost approximately \$10,000. Haines informed the Committee that overtime by the Department was reduced significantly in 2010 and he praised the Public Works crew for their cooperation.

Action Items

The Committee discussed cleaning lift stations. Haines explained he got a quote from Flow-Rite of Galesville and it was the same as 2009. Motion by Anderson, seconded by

Dunham to contract with Flow-Rite to clean four lift stations at a cost of \$2,000. Carried unanimously.

The Committee discussed replacing the Somat screens and brushes at the WWTP. Haines explained that as the screens and brushes wear out the cake sludge percent solids decreases. Haines reported that he received three quotes. Motion by Dunham, seconded by Anderson to recommend to the Village Board purchasing Somat screens and brushes from General Parts, Inc. of Waukesha, WI at a cost of \$6,500. Carried unanimously.

The Committee discussed an easement request from GTE North (aka Centurylink). GTE North is requesting a 20-ft x 30-ft easement. The proposed easement would be just off Sand Lake Road and would abut an existing easement. Currently half of the property is a storm pond on Pinecrest Ave. and the other half is vacant. Haines explained that he sees no conflicts with the proposed easement. Motion by Anderson, seconded by Dunham to recommend to the Village Board approving the sale of an easement, as presented, to GTE North at a cost of \$1.00. Carried unanimously.

The Committee discussed the fluoride construction contract. Haines informed the Committee that he received five bids. Motion by Dunham, seconded by Anderson to recommend to the Village Board awarding the fluoride construction contract to Springlake Contracting of Elk Mound, WI at a cost of \$66,000. Carried unanimously.

The Committee reviewed and discussed the 2010 budget to date. Olson also asked Haines to look into contracting for hauling salt and sand.

Motion by Anderson, seconded by Dunham to adjourn at 7:35 PM. Carried unanimously.

Ben Spanel
Asst. Director of Public Works