

**Village of Holmen
Public Works Committee
January 5, 2012**

Committee Chairman Forde called the Public Works Committee meeting to order at 6:30 PM on Thursday January 5, 2012. Members present: Forde, Olson and Dunham. Also present: Village Administrator Scott Heinig and Director of Public Works, Dean Olson.

Motion by Olson, seconded by Dunham to approve the minutes of the December 1, 2011 meeting. Carried unanimously.

Public Comment

There were no public comments offered.

Director's Monthly Report

Sanitary Sewer Department

General update on WWTP performance. City of Onalaska helped clean wet well for Remington Lift Station on 12/18. MSA prepared an application for the Clean Water Fund (DNR loan program) that was signed and submitted on 12/22. This is an application only with no commitment or obligation at this time. Sludge drying bed roof was completed 12/28. Gutters will be completed early January.

Water Department

Reservoir #4 had an overflow on 12/5 - Kish Electric re-calibrated the transducer in Reservoir #4. The contract for Cross Connection inspections will expire and proposals for 2012 will be received.

Street Department

TADI has provided a draft of the study and asked the Village for input regarding the study parameters regarding land uses. The traffic projections for the year 2027 appear to be extreme and the accuracy of projections that far into the future is questionable. The report will be restricted to projections for the year 2017, with considerations for expanding the roadway to ultimate design conditions without the need to completely reconstruction of the roadway.

The unusual weather has only required minor snow clearing/sanding operations on 12/4, 12/17 and 12/30. There have been no repair or install orders issued for Sidewalks this past month. Both Ryan Olson and Mike Dunham expressed their concerns regarding the amount of sand being used and suggested reducing the sand being spread.

Miscellaneous

Director Olson presented information regarding the modifications to the Cross Connection and Well Abandonment Ordinance and the reasons for the required changes to the document. Minor modifications to dates and terminology were suggested and will be returned to the committee in February.

The Safe Routes to School funding has been approved. The project consists of a sidewalk construction and installation of a stop light. After discussing the timing, the sidewalk portion will be designed by staff and the County Highway Department will be contacted to discuss an RFP for the stop light portion.

Director Olson presented information regarding purchasing vehicles through the State Bidding process, as opposed to preparing specifications and bidding documents internally. The committee felt this process was worth investigating and additional information will be presented in February.

Elmwood Partners has asked the Village to consider allowing a wood chipping and temporary storage operation at the recently annexed property east of Pioneer Drive and South of Empire Street. Although this type of operation is not restricted under the current zoning (A) Director Olson had prepared a letter with conditions that would need to be met, including time restrictions, materials and adherence to current quarantine restrictions. Mike Dunham asked we also request the operation take into consideration the traffic along Empire street and any trucking activity be limited until after 8:00 AM to prevent additional congestion. Mike Dunham also suggested we contact the residents along the east side of Pioneer Drive to let them know of the activity that will be taking place.

Action Items

Director Olson presented cost information for the purchase of Auto Cad 2012LT for \$800. Motion was made by Olson, seconded by Dunham to purchase the software. The motion passed unanimously. Motion was made by Olson, seconded by Dunham to recommend to the Village Board the purchase of carbide inserts for the snow plow blades at a cost of \$3,840.00. Motion carried unanimously. Motion was made by Olson, seconded by Dunham to recommend to the Village Board the purchase of a replacement FHSS received for the water meter reading equipment at a cost of \$1,595.00. Motion carried unanimously.

Adjourn

Motion made by Olson, seconded by Dunham to adjourn at 8:25 PM. Motion carried unanimously.

Dean K. Olson
Director of Public Works