

**Village of Holmen  
Public Works Committee  
January 3, 2013**

Committee Chairman Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday January 3, 2013. Members present: Dunham, Forde and Olson. Also present: Administrator Scott Heinig, Director of Public Works Dean Olson, Pat Morrow and Tom Fitzwilliams from MSA, Jean Burges and Sheryl Jacobson.

Motion by Olson, seconded by Forde to approve the minutes of the December 13, 2012 meeting - carried unanimously.

**Public Comment**

No public comments.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP has been operating well in the last month. Director Olson pointed out a number of testing results for effluent phosphorous that are well below the limits in our permit. A part of the rotamat that removed solids from the head works building has failed and a new brush has been ordered – expected next week. Pat Morrow and Tom Fitzwilliams from MSA are here to present the Draft Facility Plan.

**Water Department**

Water meters were read on 12/18 & 19. Twelve transmitters failed, and the meters were replaced.

**Street Department**

Snow on 12/20 & 12/21 required 5 employees come in to clear roads – 4 hours. Snow on 12/28 & 12/29 required 5 employees come in to clear roads – 6.5 hours. There are no sidewalk issues to report.

**Storm Water Department**

Chipping will begin next week.

**Miscellaneous**

We received delivery of the crane truck on 12/19. Stan Schwier's last day was 12/28. Chad Burroughs started on 1/2/13.

## Facility Plan Update

Pat Morrow and Tom Fitzwilliams from MSA presented the Draft Facility Plan and discussed the preliminary findings. The plan included comparison of three different options that would be the most likely alternatives available for the Village. Reviewing the costs for Regionalization, construction of a new Oxidation type treatment plant and a new Membrane Bioreactor type treatment plant, the most cost effective option, based on DNR standards appears to be Regionalization. Mr. Morrow explained that the cost analysis for the different options does not include the treatment charges the Village would pay to the City of La Crosse under Regionalization. DNR rules are specific regarding what costs can be included and those comparisons that does not accurately represent the ultimate cost to the community. Mr. Morrow also provided a rate study breakdown for the regionalization option and the Oxidation Ditch plan to verify the costs. Under this type of analysis, the regionalization option still came in slightly less than building a new plant.

There were a number of conditions and qualifications that were built into the draft plan, such as addressing odor control as well as finalizing agreements with La Crosse and Onalaska. These will need to be addressed after the Facility plan has been approved and the appropriate direction has been established. The next step is to review the "Draft" plan with the DNR to determine if they have any concerns and then prepare the final document. Since the final DNR submittal deadline is May 1, 2013, the Village Board will need to review and approve the document at the April Regular Board meeting. Once the plan has been approved by the DNR, the Village will need to start considering timing of implementation of the desired alternative. This will most likely need to take place within the next 4 years.

## Action Items

Recommend to Village Board – New Fluoridation levels and Restart Fluoridation process – On April 26, 2011 the Village Board temporarily suspended fluoridation of the water supply pending further clarification of recommended acceptable levels. The EPA and DHS have issued a memo that provides the clarification of the new recommended levels. Motion by Olson, seconded by Dunham to recommend to the Village Board to resume fluoridation of the Holmen water system – carried unanimously.

## Adjourn

Motion by Olson, seconded by Forde to adjourn at 8:05 PM - carried unanimously.

Dean K. Olson  
Director of Public Works