

**Village of Holmen
Public Works Committee
January 2, 2014**

Chairman Neal Forde called the Public Works Committee meeting to order at 6:30 PM on Thursday January 2, 2014. Members present: Forde, Ebner and Anderson. Also present: Administrator Heinig and Director of Public Works Dean Olson.

Motion by Anderson, seconded by Ebner, to approve the minutes of the December 5, 2013 meeting - carried unanimously.

Public Comment

There were no comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well. The Dissipative Cooling Study for the effluent temperature limits has been completed and submitted to the DNR. The Odor Control pilot study continues. MSA and DPW Olson will be presenting information related to the study at the Rural Water conference in Green Bay this spring. We have another meeting scheduled with the City of Onalaska regarding contracts for the regionalization of the WWTP. Doug took 2 weeks off in December and Jason Dresen took over operation of the treatment plant in his stead. Jason did a great job adjusting settings and keeping the plant operating efficiently.

Water Department

We have had a number of frozen lines in mobile homes so far this year. We have contacted the managers of the mobile home parks to try and bring awareness to the extremely cold conditions we are expecting over the next week. 360 Real Estate Solutions has sent a letter to the PSC to request a review of the case regarding the broken water service last year. The house located at 219 Neitzel has apparently had frozen pipes. The house is in foreclosure with no one living there and water is coming out of the siding. We were notified of the problem and shut off the curb stop to prevent any further damage.

Street Department

The Transportation Alternative Program (TAP) Pre-scoping application for the pedestrian/bicycle trail along HWY 35 was completed and submitted to DOT on December 13th. Public Works staff has been busy plowing streets over the past few weeks. There are no sidewalk issues to report.

Storm Water Department

Chipping will begin next week when the weather warms enough for crews to work.

Other

The upgrade/conversion of our mapping to Autocad is being finalized. The program and utility lines are functional and accurate, but there is additional work that will continue to help provide more information.

Action Items

Recommend to Village Board – Ordinance 1-2014 Creating Chapter 187, Article VII, Fluoridation – After the action taken by the Village Board at the December 12, 2013 meeting, staff has created this ordinance to codify fluoridation of the water system. Motion by Anderson, seconded by Ebner to recommend approval of Ordinance 1-2014 pending the outcome of the Public Hearing during the February Board meeting. – carried unanimously.

Recommend to Village Board – 2014 Cross Connection Inspection contract – We received bids for inspection services for our 2014 Cross Connection inspection firms. Wisconsin Municipal Services has provide the inspection services for the Village for the past 3 years and has submitted a proposal for \$55.00 per Commercial inspection and \$40.00 per residential inspection. Motion by Forde, seconded by Ebner to recommend award of the 2014 Cross Connection Inspection contract to Wisconsin Municipal Services. – carried unanimously.

Other

There were no other items brought before the Committee.

Adjourn

Motion by Ebner, seconded by Anderson to adjourn at 7:25 PM - carried unanimously.

Dean K. Olson
Director of Public Works