

**Village of Holmen
Public Works Committee
April 4, 2013**

Chairman Mike Dunham called the Public Works Committee meeting to order at 6:30 PM on Thursday April 4, 2013. Members present: Forde and Olson. Also present: Administrator Scott Heinig, Director of Public Works Dean Olson and Randy Erickson.

Motion by Olson, seconded by Forde, to approve the minutes of the March 7, 2013 meeting - carried unanimously.

Public Comment

No public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well in the last month. Updates to the Wastewater Facility Plan have been provided for all Board members for their review. These updates include information related to the costs the Village will realize for if the La Crosse WWTP phosphorus upgrade. A Public Hearing is scheduled for the April Board meeting and submittal to DNR is scheduled for May 1, 2013. Mary Lamprich has been progressing well and the doctors have agreed to expand her hours slightly.

Water Department

We had received more discolored water concerns near in Evergreen Elementary school area. We once again opened a hydrant and flushed the line to help clear the system. Meters were read on March 19 and we found a few issues regarding the meter and reading equipment that need to be addressed. I contacted Charlie Cameron to verify the reservoir cleaning and inspection requirements. Reservoirs 2 & 3 will be drained, cleaned and inspected, while reservoir 4 will be cleaned and inspected using a robot or a diver. We have scheduled hydrant flushing for April 30th – May 2nd.

Street Department

Snow on March 11 had the crew in at 4:30 to clear roads. Ice on March 16 had crew in to sand on Saturday morning. The residents rejected the alley project slated for reconstruction this summer. There are no sidewalk issues to report at this time.

Storm Water Department

Snow melt and rain caused widespread flooding on March 10. Street sweeping started on March 27 and is ongoing. The crew is chipping this week. The Village Compost Site is scheduled to open on April 6.

Other

We have received demonstrations from vendors for various types of locating equipment. Public Works plans to hire a graduating senior for summer help. We are currently upgrading our mapping program, converting to Autocadd.

Action Items

Recommend to Village Board – Approval of WWTP Facility Plan – DPW Olson reviewed the Facility Plan and the updated information regarding the costs for the phosphorus upgrade for the La Crosse WWTP. Since the plan is recommending regionalization, the costs the La Crosse treatment facility will be shared by all users that are part of the system. Since the analysis of the two options for building a new treatment plant in the Village included costs for an upgrade to address phosphorus limit compliance, there was a need to also include that in the regionalization option. Motion by Forde, seconded by Olson to recommend the Board approve submittal of the Facility Plan to the DNR – carried unanimously.

Recommend to Village Board – Approval of the Design Consultant for the SRTS Stop Light project at Holmen Drive and Sunset Drive – DPW Olson distributed a Request for Qualifications to firms for the design of the project. Since this project is federally funded, the selection process is a quality based selection and cost is not considered at this time. Six firms submitted materials and the top three were evaluated by various members of staff and committee members. The scoring tabulation of that review indicated the most qualified firm to be MSA Professional Services. Motion by Dunham, seconded by Olson to recommend the Board approve MSA Professional Services for the Stop Light design – carried unanimously.

Recommend to Village Board – Approval for the purchase of a new Public Works truck – DPW Olson presented costs for the purchase of a new Public Works pick-up to replace the Expedition. This was a budget item for 2012 that was not finalized and was carried over to the 2013 budget. The cost information also included the cost from a local provider for concealed warning flashers, bed liner and tonneau cover for the truck. Motion by Forde, seconded by Olson to recommend the Board approve the purchase of the 2013 Dodge 1500 truck with additional equipment for a cost of \$22,596.00 – carried unanimously.

Recommend to Village Board – Approval for the purchase of a storm sewer check valve – DPW Olson gave some background on an observation that was made on March 10. There was an exceptional amount of water on Holley Street and the storm water pump station was not keeping the water under control. With the frozen ground, the storm water detention pond at Sand Lake and Hidden Valley had filled to a point where the water was coming out of the inlet at Greeno and Holley. The most effective means of preventing this from happening again is to install a check valve in the storm sewer system that would prevent the water from surcharging the inlet and flowing into the street. Motion by Dunham, seconded by Olson to recommend the Board approve the purchase of a Checkmate Check Valve for a cost of \$2,337.78 – carried unanimously.

Discussion and Recommend to Village Board – Issues related to Fluoridation – Chair Dunham asked this item be placed on the agenda in an attempt to achieve a consensus from the committee on the fluoridation issue. Motion by Dunham, seconded by Olson to recommend the Board approve suspending the directive to change to Sodium Fluoride and proceed with the re-start of the existing fluoridation system, along with directing staff to develop language for a referendum to be placed on the April, 2014 ballot – carried unanimously.

Discussion – revising alley reconstruction project for 2013 – Since residents have rejected the alley project originally slated for this summer, Director Olson presented the idea of shifting the focus to the north-south section of the alley behind Village Hall. The condition of the pavement has deteriorated significantly this spring and feels continued patching is not feasible. The Committee asked Director Olson to investigate maintenance concerns for alley projects that are rejected and also determine costs associated with the alternate project location for the May meeting.

Adjourn

Motion by Olson, seconded by Forde to adjourn at 8:30 PM - carried unanimously.

Dean K. Olson
Director of Public Works