

**Village of Holmen  
Public Works Committee  
May 1, 2014**

Chairman Rich Anderson called the Public Works Committee meeting to order at 6:30 PM on Thursday May 1, 2014. Members present: Anderson and Jorstad – Ebner was excused. Also present: Director of Public Works Dean Olson and Administrator Heinig.

Motion by Anderson, seconded by Jorstad, to approve the minutes of the April 3, 2014 meeting - carried unanimously.

**Public Comment**

There were no comments.

**Director's Monthly Report**

**Sanitary Sewer Department**

The WWTP has been operating well, but we are still experiencing some mechanical issues. Pat Morrow and DPW Olson presented our Odor Control Study at the Rural Water conference in Green Bay in March and will be presenting at the WWOA Conference in Wisconsin Dells this fall. The plan for regionalization continues and will be meeting with Onalaska in mid-May to review contract language. The Lee lift station failed, causing a back-up in a house. We are looking at alternative measures for getting warnings when failures happen.

**Water Department**

We had a water main break on W. Wall Street on 4/3/14 that was repaired the next morning. The main was found to be transite main and only had 5 feet of cover. All frozen services have thawed out. Hydrant flushing took place from April 22 thru April 24.

**Street Department**

The sweeper is out daily, weather permitting. I will be presenting information related to the HWY 35 trail at the Bike Pedestrian committee on 5/5 for the TAP grant application.

**Storm Water Department**

We will be chipping brush next week. The Compost Site will be open for the season. We continue to monitor construction site erosion control measures.

**Other**

We continue to add data to our mapping file in Autocad for use with utility locations and mapping.

## Action Items

Recommend to Village Board – Sewer Televising Agreement- Staff presented a tabulation of the prices for televising the sewer lines associated with the street reconstruction projects We received quotes from three firms, with Flow-Rite from Galesville having the best price. Motion by Jorstad, seconded by Anderson to approve the agreement with Flow-Rite for a price not to exceed \$1800.00 – carried unanimously.

Recommendation for Blower at WWTP – Another blower at the WWTP failed, requiring replacement. The unit is 10 years old and has exceeded the normal life expectancy for this piece of equipment. Motion by Jorstad, seconded by Anderson to recommend approval of replacement of the blower at a cost not to exceed \$4,650.00 – carried unanimously.

Recommendation to Village Board – Budget amendment for water replacement project – The transite water main in W. Wall Street needs to be replaced prior to the construction of the new police department. Staff is preparing plans fro that replacement and the connection from the end of W. Wall, north to loop with the main in W. Legion Street. This was not a budgeted item and will be paid from the Water Utility. The anticipated cost for the replacement of this section of main is \$24,100.00. Motion by Jorstad, seconded by Anderson to recommend approval of the Budget amendment for the replacement of the water main in W. Wall Street – carried unanimously.

Recommendation to Village Board – Resolution 5-2014 Objection to an additional 345 kV line through the Village of Holmen – ATC has submitted plans for the Badger Coulee line that will connect the CAPX 2020 line to the existing lines in the Madison Area. The application assumes the connection will be made at the Briggs Road substation and run north, paralleling the CAPX 2020 line or south along USH "53". At a meeting with the Village, ATC and Xcel, the reason for the additional line to the north is because power projections have indicated a need for the additional power within the next 15 years. A review of the Needs Study revealed some inconsistent assumptions that question the need for the additional line. Motion by Jorstad, seconded by Anderson to recommend approval of Resolution 2-2014 to the Village Board, but changing to title to "Objection to an additional 345 kV line through the Village of Holmen and Town of Holland" – carried unanimously.

Recommendation to Village Board – Resolution 6-2014 Policy for Utility Billing – A new Bill has been signed onto law that prohibits municipalities from placing a water bill on the landlord's tax roll if the municipality has the bill listed in the tenant's name. The Village has had a long standing policy of placing utility billed in the landlord's name, but has considered and approved circumstances where the bill is placed in the tenant's name. Having no recourse for unpaid bills, as a result, the Village will no longer allow utility bills be placed in tenant's name and require it be sent to the landlord. Motion by Jorstad, seconded by Anderson to recommend approval of Resolution 2-2014 to the Village Board – carried unanimously.

Discussion – Consumer Confidence Report – DPW Olson presented the Consumer Confidence Report for 2013 that will need to be published on the local paper. There are no unusual issues related to our water system and this is an annual requirement by the DNR so people are informed of the state of our water system. The committee members had no concerns and felt it appropriate to proceed with the publication.

**Other**

There were no other items brought before the Committee.

**Adjourn**

Motion by Jorstad, seconded by Anderson to adjourn at 7:25 PM - carried unanimously.

Dean K. Olson  
Director of Public Works