

**Village of Holmen
Public Works Committee
June 6, 2013**

Chairman Neal Forde called the Public Works Committee meeting to order at 6:30 PM on Thursday June 6, 2013. Members present: Forde, Dunham and Anderson. Also present: Director of Public Works Dean Olson.

Motion by Dunham, seconded by Anderson, to approve the minutes of the May 2, 2013 meeting - carried unanimously.

Public Comment

No public comments.

Director's Monthly Report

Sanitary Sewer Department

The WWTP has been operating well in the last month. The fields for sludge disposal have been approved by the DNR, but the contractor is still waiting for better weather conditions to proceed. We are starting to take a look at the future alignment of the force main that would be associated with the regionalization of the WWTP and opening discussions related to making that installation part of the STH 35 reconstruction project. We received a quote from Flow-Rite for sewer cleaning services, if we needed assistance cleaning or televising sewer lines.

Water Department

Hydrant flushing was completed. We are still experimenting with the pumps associated with the fluoridation system to accurately set the pumping rate prior to start-up. We participated in the DNR inspection on May 15th and a number of minor corrections were noted in the report that we are correcting. We are beginning to schedule the planned meter replacements for this year (estimated 160 to 175 units). Haas & Sons will be in next week to work on the repairs to the water leak at the intersection of Staphorst Lane & STH 35.

Street Department

Our initial sweeping has been completed and we are working on spot cleanups as needed – primarily looking at areas with established trees at this time. The alley project behind Village Hall was not rejected by the residents and plans are being developed for that work this summer. The new Ram 1500 pick-up arrived on 5/24 and the light package, bed liner and cover have been installed. DPW Olson ordered 5 sets of door decals to be applied to this truck, as well as other equipment in need of the decals.

Storm Water Department

We are chipping this week – hopefully the weather will allow us to complete before the end of the week. Steiger Construction will be repairing a storm sewer line that was damaged by utility line installation in Lee Estates early next week.

Other

Diggers locates are up significantly and our new summer help has taken over the responsibility of covering that need. We continue upgrading our mapping program, converting to Autocadd.

Action Items

Recommend to Village Board – Approval of Fluoride Supplier – DPW Olson has received quotes from 3 firms for the material used in the fluoridation process. Motion by Dunham, seconded by Anderson to recommend the Board approve the purchase of HFS acid from Hawkins Chemical at a cost of \$0.46 per pound – carried unanimously. Director Olson will assure that all proper documentation of certifications and safety qualifications of the supplier are obtained and filed at Village Hall.

Recommend to Village Board – Approval of 2013 Reservoir Cleaning & Inspection – DPW Olson distributed a Request for Quotes to firms for the reservoir cleaning and inspections required by the DNR. Reservoirs 2 & 3 will be drained and inspected, while reservoir 4 will be cleaned and inspected while in service. Inspections are required every 5 years and a full drain down of a reservoir is required every 10 years. Since reservoir 4 was put in service in 2008, it can remain in service for this round of inspections. Motion by Anderson, seconded by Dunham to recommend the Board approve Water Tower Clean & Coat, Inc. of Lodi, WI for the 2013 Reservoir Cleaning & Inspection contract for a total cost of \$5,000.00 – carried unanimously.

Recommend to Village Board – Approval of the Resolution #6-2013 – Compliance Maintenance Annual Report – DPW Olson presented The CMAR for 2012, noting the only deductions were from the BOD loadings over the winter months that exceeded 90% of the design level. This is not an indicator of a problem, but rather an indicator that the plant is approaching capacity and that something should be done. Since we have recently finished and submitted a Facility Plan, the Village has already taken those steps. Motion by Dunham, seconded by Anderson to recommend the Board approve Resolution #6-2013 – carried unanimously.

Recommend to Village Board – Updated design costs for the Sand Lake Road project – Previously the Committee recommended the Board approve the design fee of \$70,024.74 for the Sand Lake Road project. Since then, the Town of Onalaska has decided to not participate in the construction, causing a reconsideration of the scope for the design. Staff has worked with the County Highway Commissioner to devise a plan that will create a standard urban section from Alpine Lane south to the southerly edge of the Georgetown Subdivision, with sidewalk on one side. From that point, south to the area near Hope Court, the road will be a typical rural section with a pedestrian/bicycle path along the westerly edge. Since there are fewer participants in the project, the anticipated design fee for the Village will increase to \$122,113.48. Motion by Dunham, seconded by Anderson to recommend the Board approve the increase in cost for the Village's portion of the design of the Sand Lake reconstruction project to \$122,113.48 – carried unanimously.

Other

Since the next regularly scheduled meeting would fall on July 4, 2013 it was suggested the meeting be changed to Tuesday, July 2, 2013 at 6:30. This was acceptable to the members of the Committee.

Trustee Dunham informed the Committee he had submitted his letter of resignation, effective June 21, 2013. Their house has been sold and they are making plans to build a new home that will not be located within the Village.

Adjourn

Motion by Dunham, seconded by Anderson to adjourn at 8:15 PM - carried unanimously.

Dean K. Olson
Director of Public Works