

**Village of Holmen  
Board Proceedings  
July 13, 2017**

President Proctor called the Holmen Village Board meeting to order at 7:00 pm on July 13, 2017, at the Holmen Village Hall.

Board members present: Nancy Proctor, Doug Jorstad, Steve Johnston, Dawn Kulcinski, Rich Anderson, Chuck Olson and Bill Ebner. Also present were Greg Krueger, Dean McHugh, Boy Scout with father, Administrator Heinig, Public Works Director Olson, Park & Recreation Director Brogan, Police Chief Collins, Clerk/Treasurer Hornberg, Attorney Brian Weber, Patrick Barlow and Pat McKnight.

**Public Comment**

Patrick Barlow expressed his concern with the Holmen Drive construction area; he inquired as to some additional barricading that might be done. He urged the Board to consider approving the School District's fiber optic line request this evening.

**Minutes**

Doug Jorstad/Steve Johnston motioned to approve the minutes of the June 8, 2017, Board meeting as presented. The motion carried unanimously.

**Planning Commission**

Bill Ebner/Steve Johnston motioned to approve Ordinance update by the Village of Holmen modifying site plan and architectural requirements in both the general Village, in the South Holmen Drive corridor and in the Seven Bridges architectural district. The changes will make procedures consistent as well as reducing expectations in light industrial areas. Trustee Kulcinski asked if the reduction would upset any business owners who had previously abided by those standards; Administrator Heinig assured her there were no inconsistencies. The motion carried unanimously.

Chuck Olson/Bill Ebner motioned to approve Extraterritorial Plat Review – Preliminary Plat of Wildflower Subdivision in the Town of Holland, with a request that for fire safety concerns the grass medians be removed from the development plans. The motion carried unanimously.

Steve Johnston/Doug Jorstad motioned to approve Final Plat for Evergreen Subdivision. The motion carried unanimously.

**Park, Recreation and Library Committee**

Bill Ebner/Dawn Kulcinski motioned to consider action item outside of Committee. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve Holmen American Legion park reservation request for use of Halfway Creek Park for Kornfest to be held August 18-20, 2017. The motion carried unanimously.

**Law Enforcement Committee**

Steve Johnston/Dawn Kulcinski motioned to consider action item outside of Committee. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve squad decal upgrades for new and/or existing squads. Chief Collins explained that \$875.00 of the cost is included in the capital outlay cost of the new squad, and an additional \$3,150.00 will be paid for with a transfer of unused funds from 2017 squad purchase. The motion carried unanimously.

**Public Works Committee**

Chuck Olson/Steve Johnston motioned to approve contract for 2017 demolition project with McHugh Excavating in the amount of \$27,990.00. Trustee Anderson explained that the low bid was not accepted since they felt the bid application was incomplete. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve contract for miscellaneous sidewalk replacement project with Steiger Construction in the amount of \$26,067.50. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve contract for 2017 street and alley reconstruction project with Gerke Excavating in the amount of \$306,682.10. The original bid request was modified to remove Meadow Lark Lane South in order to keep within the budget for 2017. The motion carried unanimously.

Rich Anderson/Chuck Olson motioned to approve lot pricing on the Village's Sand Lake Road Lots 2 and 3 at \$40,000.00 per lot; as well as Outlot 2 at \$10,000.00. The motion carried unanimously.

Rich Anderson/Steve Johnston motioned to approved change orders for Holmen Drive with a net change of \$378.80. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve ATC/Badger Coulee staging area/road use plan as presented. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to approve school fiber optic in ROW, Route Two, use of McHugh Road as presented and to utilize the Holmen Drive construction timeline to coordinate through Main Street. The motion carried unanimously.

Rich Anderson/Bill Ebner motioned to approve Resolution 7-2017 – Accepting the Public Improvements of Evergreen Addition, contingent on a punch list of items being completed appropriately which includes the completion of the paved park trail and final street paving (lift) by October 2017. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to approve pavement patching agreement with Mathy Construction in the amount of \$5,875.00. The motion carried unanimously.

**Finance and Personnel Committee**

Doug Jorstad/Chuck Olson motioned to recommend payment of the claims as presented for a total amount of \$1,761,147.37. The motion carried unanimously.

Doug Jorstad/Dawn Kulcinski motioned to approve Class "B" Retail Beer License/"Class C" Wine License for Thao Vang LLC, Taste of Thai, Agent: Pa Houa Vang. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operators' Licenses for Nou K. Vang – Taste of Thai; Jennifer K. Hovorka, Chelsey J. George, Stephen J. Schams – Kwik Trip; Joe F. Anbanas – Holmen American Legion; Ciara J. Burrows – Festival Foods. The motion carried unanimously.

Doug Jorstad/Bill Ebner motioned to deny Nicholas J. Dziedzic – Festival Foods, with a ninety-day waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Rich Anderson/Steve Johnston motioned to approve purchase of detention area from La Crosse County in the amount of \$5,000.00. The motion carried unanimously.

### **Shared Ride Committee**

Trustee Kulcinski was pleased to report that ridership increased by 87 (from 1054 to 1141 from May 2016 to May 2017).

### **Municipal Court Update**

No meeting was held.

### **Fire Board Report**

Trustee Ebner commented that the Holmen Area Fire Department had 80 calls in May; 63 were for Village of Holmen, 11 for Town of Onalaska, 5 for Town of Holland, and 1 as an assist for Trempealeau County.

Trustee Olson handed out a financial update for the Holmen Area Fire District to the Village Board members.

### **County Supervisor's Report**

County Supervisor Barlow updated the Board on the County's efforts to utilize environmentally sustainable practices; he remarked that since 2007, County energy use was reduced substantially. He encouraged all municipalities to find ways to be use energy more efficiently. He mentioned the County's efforts to be a part of reducing mental health illness in the area. Barlow stated that a controlled explosion recently occurred at the Household Hazardous Materials Facility to safely eliminate a bottle of picric acid which was dropped at the site. The material was completely consumed and facility staff executed all proper procedures to deal with the issue.

### **President's Report**

Informational items only.

### **Other Items before the Board**

Chief Collins thanked Paul Servais from the Park & Recreation Department for his assistance with the speed trailer and having it ready for use quickly. He mentioned the new officer has started and he thanked Trustee Johnston for his assistance in the new design of the proposed decal for the squad cars. Collins reminded the Board that the August Law Committee meeting will be postponed until August 8<sup>th</sup> in order to accommodate the annual National Night Out event.

Trustee Anderson thanked the Board and staff for the memorial plant and condolences on the recent passing of his brother.

Clerk/Treasurer Hornberg commented that library donations have reached \$175,000.00 to date.

Administrator Heinig mentioned that library construction is behind schedule by approximately three weeks; the grand opening of the library is tentatively planned for September 11<sup>th</sup> at 10:00 am. He remarked that this will be a proud moment for our community.

President Proctor stated that Concerts in the Park were going well and that Public Works Director Olson will be performing on July 16<sup>th</sup>.

### **Closed Session**

At 8:00 pm, Bill Ebner/Steve Johnston motioned to convene into closed session per Wisconsin State Statute 19.85(1) (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. Purpose: Adult Family Homes and Wisconsin Statute 62.23. The motion carried unanimously.

At 8:20 pm, Bill Ebner/Doug Jorstad motioned to reconvene into open session per Wisconsin State Statute 19.85(2). The motion carried unanimously.

Bill Ebner/Steve Johnston motioned to adjourn. The motion carried unanimously. The meeting adjourned at 8:21 pm.

Angela A. Hornberg, Village Clerk/Treasurer