



**Meeting Minutes  
Police Commission Meeting  
October 27, 2016**



The meeting of the Holmen Police Commission was held on Thursday, October 27, 2016, at the Holmen Police Department training room.

President Jeff Reiter called the meeting to order at 6:00pm.

Present at the meeting: President Jeff Reiter, Vice President Scott McCullough, Secretary Mary Vahala, Ron Bertelsen, and Joe Kovacevich. Also in attendance were Administrator Scott Heinig and Chief Shane Collins.

**APPROVAL OF MINUTES:** Scott McCullough/Joe Kovacevich motioned to approve the minutes of the December 7, 2015, meeting. The motion carried unanimously.

**FUTURE VACANCY:** Collins advised the Commission of a possible future vacancy position starting in July of 2017. Collins advised the position was in the 2017 budget and final approval for this position would be November 10 at the Village Board Meeting.

**UPDATE ON LAST HIRE AND PROMOTIONS:** Collins advised Officer Hintz is doing an outstanding job within the department. Collins advised he has sent Hintz to Instructor development training to become a certified instructor. Hintz will become one of the firearms instructors and tactical response instructors. Administrator Heinig advised Chief Collins and Lieutenant Zwicker have completed their probationary status.

**POLICE COMMISSION WORKSHOP:** Collins advised the 2016 Police & Fire Commission Workshop will be held in Wisconsin Dells on November 4, 2006.

**FUTURE MEETING DATE:** The next meeting date will be April 18<sup>th</sup> at 6pm.

**ADJOURN:** Ron Bertelsen/Mary Vahala motioned to adjourn. The motion carried unanimously. The meeting was adjourned at 6:20pm.

Minutes by Chief Shane Collins