



POLICY & PROCEDURE

HOLMEN POLICE DEPARTMENT

SUBJECT: **SQUAD PUSH BUMPERS**

NUMBER: 3.4

SCOPE: ALL DEPARTMENT PERSONEL

ISSUED: 03/01/2012

DISTRIBUTION: POLICY & PROCEDURE MANUAL

REVIEWED: 02/23/2017

PURPOSE AND POLICY

To establish procedures for using push bumpers. **The push bumpers are to be used to push stalled or disabled vehicles out of the flow of traffic.** This in turn will reduce the threat of accidents and the possibility of injuries.

PROCEDURES

1. VEHICLE INSPECTION

- a. Prior to pushing the vehicle, inspect it for damage and make sure that the bumper is securely attached.
- b. Any damage found during the inspection will be pointed out to the operator. Do not push the vehicle if you believe that doing so will cause damage to either vehicle.

2. DISCUSSION WITH VEHICLE OPERATOR

- a. Make sure that the other operator understands your plans.
- b. Discuss proper braking procedures with the operator to avoid causing damage.
- c. Have them put their vehicle in neutral and turn the ignition on. Make sure that they realize that the power steering/brakes will not function normally
- d. If you feel that the operator does not understand your instructions, or that they are not capable of completing the maneuver, do not push the vehicle.
- e. Line the push bumper up with the other vehicle's bumper. If they do not line up, do not push the vehicle.

3. PUSHING PROCEDURE (WITH EMERGENCY LIGHTS ACTIVATED)

- a. Slowly make contact with the vehicles bumper, making sure that the push bumper lines up with it.
- b. Accelerate slowly and move the vehicle to the designated area.
- c. Speeds should be kept at a minimum during the process.
- d. Do not keep contact with the vehicle while negotiating corners or while going over curbs.

4. IMPROPER USES OF PUSH BUMPERS

- a. Push bumpers will not be used for the following:
 - 1) Pushing vehicles beyond the closest safe area.
 - 2) Push starting other vehicles.

5. REPORTS REQUIRED

- a. A report will be done any time that damage is caused to either vehicle involved and a copy will be sent to the Chief and Lieutenant.

Chief of Police
Shane Collins