

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**January 8, 2019**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 8, 2019, in the Village Board Room.

Trustee Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the December 11, 2018 meeting. The motion carried unanimously.

Clerk/Treasurer Report Hornberg reported tax collections were proceeding well, without many negative comments; the January settlement payments are included in the January claims for payment tonight. Hornberg commented that candidates on the Spring 2019 Ballot for the three available Trustee seats are Incumbents Anderson, Jorstad and Kulcinski. Nancy Proctor will once again run for Village President; Patrick Barlow will also be running for Village President in the April 2<sup>nd</sup> Spring Election. There will be no Spring Primary Election in 2019. She stated that preliminary audit work in December went well and they will return in March to complete the 2018 audit.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to approve Change of Agent for Kwik Trip #568 – Robert A. Goodell. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator's Licenses for Kristin M. Schafer and Taylor A. Rundle – Festival Foods; Lori P. Kramer and Nathan J. Schams – Kwik Trip #568. The motion carried unanimously.

Doug Jorstad/Rich Anderson motioned to approve Operator License for Dakota J. Tarnow – Smokey's Bar & Grill. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Administrator's Report Hornberg answered questions on the Administrator's report and commented on recent promotions and positions to be filled for 2019.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:28 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer