

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 12, 2016

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 12, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Pat McKnight, Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the December 8, 2015, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported to the Committee that candidates on the Spring 2016 Ballot for the three available Trustee seats are Incumbents Johnston, Ebner and Olson. She stated that there will be a Spring Primary Election, to be held on February 16, 2016; she remarked that voter id will be required. She also commented that tax collections were proceeding well, and that the January settlement payments are included in the January claims for payment.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operators' Licenses for Dallas J. Lyp and Savanna K.A. Jensen – Festival Foods. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent continuing planning and economic developments in the community. He remarked that February Planning Commission meeting will hold a public hearing for the 2016 Comprehensive Plan Update and will be submitted for approval at the March Board meeting. Heinig commented that Aaron Hintz and his K9 Jager will be joining the Holmen Police Department on February 1, 2016, to fill Zwicker's position. Heinig expressed his appreciation of the Police Commission for their time and commitment to filling the vacant positions in the Department for 2016. Heinig commented that a consensus had been reached on a Boundary Agreement between Town of Onalaska, City of Onalaska and Village of Holmen, the resolution and public hearing process for each community should occur soon.

Consideration of MSA Architect Contract Rich Anderson/Doug Jorstad motioned to recommend approval of MSA Architect Contract for the new Library. The motion carried with Anderson and Jorstad in favor; Kulcinski opposed.

Consideration of MSA Engineering Contract Rich Anderson/Doug Jorstad motioned to recommend approval of MSA Engineering Contract for Legion Street in conjunction with the Library project. The motion carried with Anderson and Jorstad in favor; Kulcinski opposed.

Consideration of Resolution Dawn Kulcinski/Rich Anderson motioned to recommend approval of Resolution #1-2016 – Authorizing Preparation of General Boundary Agreement between the City of Onalaska, Village of Holmen and Town of Onalaska. The motion carried unanimously.

Other Trustees thanked Administrator Heinig, Clerk/Treasurer Hornberg and staff for all of their hard work. Heinig replied that the Board support is the key to the success along with great department heads. President Proctor commented on the high praise for the Village of Holmen she receives throughout the La Crosse County business community.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:38 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer