

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**March 12, 2019**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, March 12, 2019, in the Village Board Room.

President Nancy Proctor called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Patrick Barlow, Scott Heinig and Angie Hornberg. Doug Jorstad was excused; he requested President Proctor chair the meeting in his place.

Approval of Minutes Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the February 12, 2019 meeting. The motion carried unanimously.

Clerk/Treasurer Report Hornberg reported to the Committee that the 2018 audit was in process and going well. She mentioned that the Spring Election will be on April 2<sup>nd</sup>.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator's License for Kelly Grabowenski – Festival Foods. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on the many projects in the planning and development stage in the Village. He mentioned the Park & Recreation laborer position has been filled with Brett Koball; he should be a great asset to the Department. Heinig stated that agility testing has been completed for police applicants, and there are several solid candidates to interview at the end of the month. He remarked that a LADCO director has been recently hired, and his focus will be for economic development across the entire county of La Crosse. Heinig commented that boundary agreement issues with the Town of Holland have been resolved; Holland staff will direct Holmen controlled area inquiries to the Village staff. He remarked that Village staff has been working diligently to keep areas clear of snow as best as possible during this unique winter. He complimented them on their hard work and stated that he feels the Holmen roads and facilities have been cared for at a very high level of quality and efficiency. Heinig commented that the roundabout, Hale bridge and Schaller Boulevard designs have been progressing very well.

Consideration of Developer's Agreement Dawn Kulcinski/Rich Anderson motioned to recommend approval of Developer's Agreement for Bluff View Business Park Phase One with Mathy Construction Company. The motion carried unanimously.

Consideration of Financial Assistance Agreement Dawn Kulcinski/Rich Anderson motioned to recommend approval of Financial Assistance Agreement to support approval for a DNR Clean Water Fund Loan in excess of thirteen million for upgrades to the Wastewater Treatment Facility. The motion carried unanimously.

Consideration of Bond Resolution Rich Anderson/Dawn Kulcinski motioned to recommend approval of Resolution 1-2019 – Authorizing the Issuance and Sale of up to \$13,081,981 Sewage System Revenue

Bonds, Series 2019, and Providing for Other Details and Covenants with Respect Thereto. The motion carried unanimously.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:39 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer