

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**June 7, 2016**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, June 7, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the May 10, 2016, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg remarked that the auditors would be presenting the 2015 audit report this week at the Board meeting, and that financial information was provided in all members' mailboxes. She commented that notice was received that the 2016 Recycling Grant would be in line with the anticipated amount, and that an unexpected insurance dividend check was received in the amount of \$4,203 which will be applied to the general fund.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Class B Retail Combination Licenses, Class A Retail Combination Licenses, "Class B" Retail Liquor – Wine Only License, Class "A" Retail Fermented Malt License, Class "B" Retail Beer License/"Class C" Wine License, Class "B" Retail Beer Licenses as presented. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operator's License as presented for Andy's Main Street Auto. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Features II, including new applicant Rebecca M. Moss. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Festival Foods, including new applicant Katherine A. Kirchner, and excluding applicant Hailey J. Fisher, as denied for reasons outlined in Chief Collins report. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Get-N-Go, LLC. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Holmen American Legion, including new applicant Brock V. Mrdjenovich, and excluding applicants Rhonda K. Knobloch and Paul Mortenson, as denied for reasons outlined in Chief Collins report. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Holmen Locker & Meat Market. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Jacqlons. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Kwik Trip, including new applicants Stephen J. Schams and Kerri D. Schuh. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Pizza Corral excluding applicant Michael Kazemba, as denied for reasons outlined in Chief Collins report. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for The Pour House Pub excluding applicants Sierra L. Klisch and Joseph Stenberg, as denied for reasons outlined in Chief Collins report. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for T-Jo's Pizza. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Wine Sitter Brew House. The motion carried unanimously.

Rich Anderson/Doug Jorstad motioned to recommend approval of 2016/2017 Operators' Licenses as presented for Smokey's Bar & Grill excluding applicant Kaylyn A. Gunther, as denied for reasons outlined in Chief Collins report. The motion carried with Jorstad and Anderson in favor; Kulcinski abstained.

Dawn Kulcinski/Rich Anderson motioned to recommend a ninety-day waiting period from application date on all denied operators before re-application of Operator's License can occur. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of 2016/2017 Non-Alcoholic Licenses, Cigarette & Tobacco Licenses, Video/Coin Operated/Amusement Machine Licenses, Junk/Salvage Yard Licenses, Pawn Broker Licenses and Septage Licenses as presented. The motion carried unanimously.

Administrator's Report Heinig updated the Committee on recent continuing planning and economic developments in the community. He remarked that the Holmen Drive Plan was ninety-percent complete and a final plan will be presented to the public in late July. Heinig stated that a special board meeting will be held on June 29<sup>th</sup> at 6:00 pm to review the final 2016 bond recommendations.

Other Trustee Anderson expressed his appreciation of Deputy Clerk Croell for her hard work to get all license renewals in order for tonight's meeting.

Trustee Kulcinski complimented Public Works Director Olson and all of his hard work in the community and the great job he does.

Trustee Jorstad remarked on his appreciation of all the time and effort that went into the licensing process and thanked Deputy Croell for doing a great job.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5.49 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer