

Meeting Minutes
Village of Holmen Finance and Personnel Committee
October 11, 2016

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, October 11, 2016, in the Village Board Room.

Chair Doug Jorstad called the meeting to order at 5:00 pm.

Present at the meeting: Committee members Doug Jorstad, Dawn Kulcinski and Rich Anderson. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Rich Anderson/Dawn Kulcinski motioned to approve the minutes of the September 6, 2016, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg reported that pollworkers will be setup in the Village Board Room from October 17th to November 4th to accommodate absentee voting; to date, there are approximately 200 absentee ballots issued already. She remarked that bond refunding information was recently received from Ehlers to review a potential bond refunding for significant savings; the bond sale would be discussed in December and completed in early 2017. Hornberg noted that she recently filed the 2017 recycling grant; funds are anticipated to remain around \$14,000 and also that preliminary transportation aid figures were received today and the amount is approximately \$50,000 greater than anticipated. She mentioned the Holmen American Legion Kornfest costs of \$386 were removed from the \$1,000 deposit; remaining deposit funds will be returned this week. Hornberg mentioned that she recently attended WRS training in West Salem, and would be attending WMCA District meeting on Thursday and the County tax meeting on October 27th.

Review Claims and Financial Statements The Committee reviewed all claims for payment.

Consideration of Licenses Dawn Kulcinski/Rich Anderson motioned to recommend denial of Operator's License for Cody W. Newmann; imposing a ninety-day waiting period from application date before re-application of Operator's License can occur. The motion carried unanimously.

Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operators' Licenses for Joseph B. Stenberg, Adam L. Bell – The Pour House; Alexandria C. Lopez, Derrick D. Olson – Smokey's Bar & Grill; Natalie A. Oliver – Festival Foods. The motion carried unanimously.

Approval of 2017-2019 Assessor Contract Dawn Kulcinski/Rich Anderson motioned to recommend approval of the 2017-2019 assessor contract with Associated Appraisal. The motion carried unanimously.

Consideration of Additional 2016/2017 Election Inspectors Dawn Kulcinski/Rich Anderson motioned to approve the additional 2016-2017 Election Inspectors as presented. The motion carried with Anderson and Kulcinski in favor, Jorstad abstained.

Administrator's Report Heinig remarked that the anticipated purchases for the Holmen Drive and capital facility land acquisitions in the Village have been completed. He stated that Keenan's Cherryland will be moving to Holmen on the old BP site on Circle Drive off OT to sell cars and provide auto service. Heinig noted that Holmen Drive discussions are progressing, and the project is on pace for bid requests possibly as early as December, with early 2017 acceptance and construction to begin March 2017. He mentioned

that boundary discussions with the Town of Holland have been positive, and that he has been meeting with School District administration to discuss future goals and partnerships. Heinig updated the Committee on the recent findings from the Impact Fee Study and stated that the Village Board will hold a special meeting at a future date to consider our final position on the study and to proceed through the remainder of the public process.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:59 pm.

Minutes by Angela Hornberg, Village Clerk/Treasurer