

**Meeting Minutes**  
**Village of Holmen Finance and Personnel Committee**  
**October 9, 2012**

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, October 9, 2012 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Dan Moser and Neal Forde. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Neal Forde/Dan Moser motioned to approve the minutes of the September 11, 2012 meeting as presented. The motion carried unanimously.

Public Comment None

Clerk/Treasurer Report Hornberg updated the committee on the new *My Vote Wisconsin* website, and updated the committee on some previously undetermined figures for the 2013 proposed budget.

Review Claims and Financial Statements The committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Temporary Class "B" license for Coulee Comets Snowmobile Club Neal Forde/Dan Moser motioned to approve Temporary Class "B" license for Coulee Comets Snowmobile Club "Snow's a Comin" dance to be held on November 10, 2012 at Holmen Area Fire Department located at 710 S Main Street, Holmen. The motion carried unanimously.

Consideration of Operator's License for Dawn M. Boelke – Festival Foods Dan Moser/Neal Forde motioned to recommend approval of an Operator's License for Dawn M. Boelke – Festival Foods. The motion carried unanimously.

Consideration of Operator's License for Megan S. Riley – Festival Foods Neal Forde/Dan Moser motioned to recommend approval of an Operator's License for Megan S. Riley – Festival Foods. The motion carried unanimously.

Consideration of Operator's License for Karlene J. Becker – Festival Foods Dan Moser/Neal Forde motioned to recommend approval of an Operator's License for Karlene J. Becker – Festival Foods. The motion carried unanimously.

Administrator's Report Heinig referred to his September 28<sup>th</sup> Board email updating all members on current activities, he reiterated and answered questions on some of the information. Heinig commented on some items that would be on the Board agenda this month and updated the Committee on Economic Development progressions as well as the status of some recent opportunities and issues within the Village.

Consideration of offer to sell property by owner – Kathy Manley Ryan Olson/Neal Forde motioned to deny offer to sell property by owner – Kathy Manley. The motion carried unanimously.

Consideration of Administrator Employment Agreement Neal Forde/Dan Moser motioned to approve Administrator Employment Agreement as presented. The motion carried unanimously.

Other None

Adjourn Dan Moser/Neal Forde motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:18 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer