

Meeting Minutes
Village of Holmen Finance and Personnel Committee
December 6, 2011

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, December 6, 2011 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members, Ryan Olson and Neal Forde and Dan Moser. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Neal Forde/Dan Moser motioned to approve the minutes of the November 8, 2011 meeting as presented. Carried unanimously.

Administrator/Clerk Heinig presented the monthly report; he updated the Committee on the status of the Building Inspector RFP, recent and upcoming employee team meetings and training sessions. Heinig also commented that Ehlers & Associates had been contacted to schedule a session in early 2012 for financial strategy planning.

Claims for payments and current financial statements were reviewed.

Dan Moser/Neal Forde motioned to recommend approval of an Operator's license for Todd Carlson, Kwik Trip. Carried unanimously.

Neal Forde/Dan Moser motioned to recommend approval of Resolution #23.11 – Support of Public Transit. Carried unanimously.

Neal Forde/Dan Moser motioned to recommend approval of Resolution #24.11 – Amendment of 2011 Budget. Carried unanimously.

Neal Forde/Dan Moser motioned to recommend approval of 2012 Village Hall Cleaning Agreement. Carried unanimously.

After lengthy discussion regarding Ordinance 1-2012 – Outdoor Alcoholic Beverage Permits; the Committee agreed the best way to proceed is by mailing the proposed ordinance to the current “outdoor beverage” Class B holders in the Village and invite them to the January 10th, 2012 Finance Meeting to review concerns and gather input on the proposed ordinance..

At 8:00 p.m., Dan Moser/Neal Forde motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Reason: Discussion on Employee Compensations – unions. Carried unanimously.

At 8:26 p.m., Dan Moser/Neal Forde motioned to reconvene into open session per Wisconsin State Statute 19.85(2). Carried unanimously.

Neal Forde/Dan Moser motioned to recommend approval of 2012 wage agreement as presented. Carried unanimously.

Dan Moser/Neal Forde motioned to recommend approval of WPPA Contract as presented. Carried unanimously.

Dan Moser/Neal Forde motioned to adjourn. Carried unanimously. The meeting adjourned at 8:27 p.m.

Angela Hornberg, Village Treasurer/Deputy Clerk