

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 11, 2011

The meeting of the Holmen Finance and Personnel Committee was held Tuesday January 11, 2011 in the Village Board Room.

Chair Mark Seitz called the meeting to order at 6:37 p.m.

Present at the meeting: Committee members, Mark Seitz and Neal Forde. Ryan Olson was excused due to illness. Also in attendance were Nancy Proctor and Mary Willett.

Neal Forde/Mark Seitz motioned to approve the minutes of the December 7, 2010 meeting. Carried.

Administrator Willett presented the monthly report. Administrator Willett has now been with the Village one year. A one-year review will be scheduled in closed session for the February meeting.

Claims for payment were reviewed.

Current financial statements were analyzed.

Mark Seitz/Neal Forde motioned to recommend to the Board the approval of the 2011 Contract with Gundersen Lutheran for EAP services. Carried.

Neal Forde/Mark Seitz motioned to make the seasonal salaries of the parks and recreation employees fit the 2011 budget. TO do so, the administrator will work with the department heads to identify minimum wage positions and most importantly, no salaries will be higher than last year's wages. Motion carried.

Neal Forde stated that the Parks and Recreation Committee will revisit and revise the payment policy for seasonal employees.

Neal Forde/Mark Seitz motioned to adjourn. Carried. The meeting adjourned at 8:18 p.m.

Mary M. Willett, Administrator/Clerk