

Meeting Minutes
Village of Holmen Finance and Personnel Committee
January 7, 2014

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, January 7, 2014, in the Village Board Room.

Chair Ryan Olson called the meeting to order at 6:30 p.m.

Present at the meeting: Committee members Ryan Olson, Neal Forde and Doug Jorstad. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Neal Forde/Doug Jorstad motioned to approve the minutes of the December 10, 2013, meeting. The motion carried unanimously.

Public Comment President Proctor informed the Committee that she personally delivered to Chuck Spiker the Village Board Recognition Resolution.

Clerk/Treasurer Report Hornberg stated to the Committee that the pre-audit for 2013 went well, and the auditors are scheduled to return March 19 to complete the annual audit. She mentioned that the office staff has been busy with tax collections as well as addressing concerns with the 4th quarter utility bills mainly regarding issues with late season lawn watering. She commented that the deadline for trustee candidates on the April ballot was this afternoon and that there would be four candidates on the April 1 ballot to fill the three seats available. Candidates are Joe Gittens, Stephen Johnson, Charles Olson and incumbent Bill Ebner.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Doug Jorstad/Neal Forde motioned to recommend approval of Operator Licenses for: Rebecca C. Chiconas – Smokey’s Bar & Grill. The motion carried unanimously.

Administrator’s Report Administrator Heinig updated the Committee on recent and ongoing economic development discussions within the Village. He stated that Public Works Director Olson recently submitted a multi-use trail grant for the Hwy 35 trail that the Village has been working towards. Trustee Olson suggested contacted Representative Doyle for his support with the grant. Heinig commented that the staff has done an outstanding job transitioning into the New Year in the office as well as the dedication of the staff working in the community. He mentioned the Town of Onalaska hearing is anticipated to be postponed until February.

Adjourn Doug Jorstad/Neal Forde motioned to adjourn. The motion carried unanimously. The meeting adjourned at 7:18 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer