

Meeting Minutes
Village of Holmen Finance and Personnel Committee
April 12, 2011

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, April 12, 2011 in the Village Board Room.

Chair Mark Seitz called the meeting to order at 6:34 p.m.

Present at the meeting: Committee members, Mark Seitz, Neal Forde and Ryan Olson. Also in attendance were Nancy Proctor, Robert Haines, Angie Hornberg, Adam Bissen and Craig Evenson.

Neal Forde/Ryan Olson motioned to approve the minutes of the March 8, 2011 meeting. Carried unanimously.

Treasurer/Deputy Clerk Hornberg presented the monthly report.

Claims for payments and current financial statements were reviewed.

Neal Forde/Mark Seitz motioned to approve Class B Beer/Class B Liquor License for Hog Wild Bar, LLC; Agent is James A. Stuart. Carried unanimously with Olson abstaining from the vote.

Ryan Olson/Neal Forde motioned to approve operator licenses for Terri Hale, Jill Utz, Cody Deleeuw and Alyssa Baumer.

Ryan Olson/Neal Forde motioned to recommend to the Village Board the approval of Annual Village Hall HVAC Preventive Maintenance Agreement. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Village Board the approval of Laserfiche Version 8 Upgrade in the amount of \$3300. Carried unanimously.

Neal Forde/Ryan Olson motioned to recommend to the Village Board approval of Recycling Efficiency Incentive Grant Program Combined Authorizing Resolution 12.11. Carried unanimously.

Neal Forde/Ryan Olson motioned to recommend to the Village Board the approval of MSA Village Administrator duties Assistance Services Agreement. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Village Board approval of Resolution 5.11 - 2011 Water Budget as amended. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Village Board approval of Resolution 6.11 - 2011 Sewer Budget as presented. Carried unanimously.

Neal Forde/Ryan Olson motioned to recommend to the Village Board approval of Resolution 7.11 - 2011 Stormwater Budget as presented. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Village Board approval of Resolution 9.11 - 2011 T.I.D. #2 Budget as amended. Carried unanimously.

At 8:29 p.m., Ryan Olson/Neal Forde motioned to convene into closed session per Wisconsin State Statute 19.85(1) (e) Reasons: Library negotiations, Wisconsin State Statute 19.85 (1)(c) Reason: Possible

interim Administrator/Clerk pay for Public Works Director/Willett proposal and Wisconsin State Statute 19.85(1) (g) Reason: Possible Conner claim against Village, Haines and Raymer. Carried unanimously.

At 9:30 p.m., Ryan Olson/Neal Forde motioned to reconvene into open session per Wisconsin State Statute 19.85(2).

Ryan Olson/Neal Forde motioned to recommend to the Village Board the approval of Gaarder library purchase agreement. Carried unanimously.

Ryan Olson/Neal Forde motioned to recommend to the Village Board the approval of interim staff compensation to Public Works Director Haines in the absence of an Administrator/ Clerk. Carried unanimously.

Neal Forde/Ryan Olson motioned to adjourn. Carried unanimously. The meeting adjourned at 9:34 p.m.

Angela Hornberg, Village Treasurer/Deputy Clerk

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