

Special Meeting Minutes
Village of Holmen Finance and Personnel Committee
July 28, 2011

The meeting of the Holmen Finance and Personnel Committee was held Thursday, July 28, 2011 in the Village Board Room.

Chair Ryan Olson called the meeting to order at 7:00 p.m.

Present at the meeting: Committee members, Ryan Olson, Neal Forde and Dan Moser. Also in attendance were Chief Mike McHugh, Duane Gau and Angie Hornberg.

Chief McHugh updated the committee on the procedure for reviewing and approving license background checks. Several tests are in place as well as criteria from the State which dictates when a license can or cannot be denied. He informed the committee that the Police Officers on a weekly basis do a random walk thru at Holmen liquor establishments to be sure that laws are being followed. He requested that ordinances be put into place to establishing criteria for suspending licenses due to violations. The committee also discussed establishing a beer garden ordinance similar to neighboring municipalities. Chief McHugh will do some additional research on the issue and committee will discuss on August 9, 2011 finance meeting.

Neal Forde/Dan Moser motioned to remove from the table Operator's license for Jeremy D. Suhr – Hog Wild Bar. Carried unanimously.

Dan Moser/Neal Forde motioned to approve upon staff recommendation Operator's license for Jeremy D. Suhr – Hog Wild Bar. Carried unanimously.

At 7:28 p.m., Neal Forde/Dan Moser motioned to convene into closed session per Wisconsin State Statute 19.85(1)(c) Reason: Update on status of Village Administrator/Clerk candidates, Non Represented employee compensation discussion per WRS Contribution requirements. Carried unanimously.

At 8:35 p.m., Dan Moser/Neal Forde motioned to reconvene into open session per Wisconsin State Statute 19.85(2). Carried unanimously.

Neal Forde/Dan Moser motioned to recommend to the Village Board approval to compensate Non Represented employees with a one-time make up payment in line with the budgeted WRS contributions for 2011. Carried unanimously.

Discussion on desired future agenda items for MSA assistance with Administrator/Clerk search and selection process and on an organizational and compensation study of Village staff. Request to have Attorney update on the status of some property issues in the Village.

Dan Moser/Neal Forde motioned to adjourn. Carried unanimously. The meeting adjourned at 9:01 p.m.

Angela Hornberg, Village Treasurer/Deputy Clerk