

**Village of Holmen**  
**Finance and Personnel Committee Meeting Announcement & Agenda**  
**Board Room, Holmen Village Hall**  
**421 S. Main Street**  
**September 11, 2012**  
**6:30 p.m.**

**Posted 9/5/12**  
**10:00 a.m.**

Committee Members: Chair Ryan Olson, Neal Forde, Dan Moser  
Attending Staff: Scott Heinig, Administrator; and Angela Hornberg, Clerk/Treasurer

This meeting is held in compliance with Wisconsin's Open Meeting Law, State Statutes, Chapter 19, Subchapter V. and as such it is open to the public.

It is possible that members of, and possibly a quorum of, other governmental bodies of the Village may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to in the above notice.

1. Call to Order.
2. Approval of minutes from August 7, 2012
3. Public comment.
4. Clerk/Treasurer's monthly report:
  - Update on Activities/General Information.
5. Review claims for payment and current financial statements.
6. Action and recommendation on Licenses:
  - Class B Retail Combination License for The Empty Glass LLC, d/b/a The Pour House, agent Scott R. Burnstad at 3210 State Rd Hwy 35, Onalaska, WI 54650.
  - Non-Alcoholic Beverage License for The Empty Glass LLC, d/b/a The Pour House.
  - Video/Coin Operated/Amusement Machine Licenses for The Empty Glass LLC, d/b/a The Pour House.
  - Operator's License for Nancy J. Proctor – Festival Foods.
7. Action and recommendation of contract with Hawkins, Ash, Baptie & Company, LLP for 2012-2014 audit services.
8. Action and recommendation agreement with 1<sup>st</sup> National Bank - ACH services for direct deposit of payroll.
9. Administrator's monthly report:
  - Update on Activities/General Information
10. Action and Recommendation on Resolution #20-2012—A Resolution Adopting a Policy on Delayed Payment of Deferred Assessments for Agricultural Property.
11. Other Items that may come before the committee.
12. Adjourn

Angela A. Hornberg, Clerk/Treasurer

In compliance with the Americans with Disability Act of 1990, the Village of Holmen will provide reasonable accommodations to qualified individuals with a disability to ensure equal access to public meetings provided notification is given to the Village Clerk within seventy-two (72) hours prior to the public meeting and that the requested accommodation does not create an undue hardship for the Village.