

Meeting Minutes
Village of Holmen Finance and Personnel Committee
August 12, 2014

The meeting of the Holmen Finance and Personnel Committee was held Tuesday, August 12, 2014, in the Village Committee Room.

Chair Doug Jorstad called the meeting to order at 5:00 p.m.

Present at the meeting: Committee members Doug Jorstad, Rich Anderson and Dawn Kulcinski. Also in attendance were Nancy Proctor, Scott Heinig and Angie Hornberg.

Approval of Minutes Dawn Kulcinski/Rich Anderson motioned to approve the minutes of the July 8, 2014, meeting. The motion carried unanimously.

Public Comment None.

Clerk/Treasurer Report Hornberg informed the Committee that attendance for the Partisan Primary election in process tonight was low; she stated that she was in the process of preparing budget figures for 2015 and that her department anticipated no capital outlay requests. Hornberg also mentioned that employee review were held in July and went very well.

Review Claims and Financial Statements The Committee thoroughly reviewed all claims for payment and financial statements to date.

Consideration of Licenses Rich Anderson/Dawn Kulcinski motioned to recommend approval of Operator License for Kasey I. Erdman– Festival Foods. The motion carried unanimously.

Dawn Kulcinski/Rich Anderson motioned to recommend approval of Operator License for Tyler W. Metzig– Festival Foods. The motion carried unanimously.

Administrator's Report Administrator Heinig updated the Committee on economic development discussions as well as progressions to meet requirements for 2014 implementation of TIF #3. He commented on his satisfaction with the newly contracted IT provider, MCS Networks. He mentioned that the Police Station groundbreaking went very well and was a very proud moment for the Village of Holmen.

Adjourn Dawn Kulcinski/Rich Anderson motioned to adjourn. The motion carried unanimously. The meeting adjourned at 5:27 p.m.

Minutes by Angela Hornberg, Village Clerk/Treasurer