

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, June 6, 2018**

Committee Chairman Stanek called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on June 6, 2018 at the Holmen Village Hall.

**Present:** Rod Stanek, Rich Anderson, Brandon Cain, Scott Heinig, Mike Brogan, Chris McArdle-Rojo  
**Excused:** Chris Geary **Absent:** None **Guests:** None

Motion by Anderson, seconded by Cain to approve the minutes of the May 2, 2018 meeting. Carried unanimously.

**Public Comment:** None

**Library Director's monthly report:** McArdle-Rojo distributed the May statistics report and noted that May had the largest door count ever of 16,702 (6,756 in 2017). McArdle-Rojo informed the committee that the summer programs at the library are full.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan informed the committee of the programs that were recently completed: Viking Youth Soccer Academy, traveling soccer, soccer tournament, spring track, ballroom dancing, spring fitness classes, Touch-A-Truck, Movie in the Park #1, and 1<sup>st</sup> Sunday Concert in the Park. Brogan informed the committee that all of the summer programs will begin within the next week.

**Parks:** Brogan informed the committee of the upcoming band shell events which include: June 10<sup>th</sup> – Seven Rivers Jazz Band, June 17<sup>th</sup> – Pinski Brothers Band, June 24<sup>th</sup> – Double Take, and July 1<sup>st</sup> – Ultra Sonic Duo. Brogan informed the committee that the Rotary boulder from the old library will be moved to the Deer Wood Park Rotary shelter. Brogan stated that shelter rentals are very busy.

**Pool:** Brogan stated that the pool opened on June 2<sup>nd</sup> for the season and will close on August 26<sup>th</sup>. Brogan informed the committee on the upcoming pool events which include: the Holmen swim meet on June 16<sup>th</sup> and the first pool party of the season on Wednesday, June 20<sup>th</sup>. Brogan stated the pool only had thirty employees as of mid-May, typically fifty are needed, but lifeguard certification and re-certification classes were added the last week of May and now the pool has the required fifty employees.

Heing informed the committee of two issues that need to be addressed at the new library. First the glass entrance tower creates direct sun issues for the front desk staff throughout all seasons. The second issue is the restroom doors are ADA compliant, but in reality there are ease of access problems for some users and we need to make it right. Heinig stated there is over \$200,000 in the library construction account that has to be used for the library, so we have the money to cover these items.

Motion by Cain second by Anderson to recommend to the Board the purchasing and installation of solar screen shades for the Holmen library from Hidden Valley Designs at a cost of \$12,870 from the library construction account. Motion carried.

Motion by Anderson second by Cain to recommend to the Board the purchasing and installation of automatic door openers for the Holmen library restrooms from Glass Service Center at a cost of \$6,641.84 from the library construction account. Motion carried.

The committee members have re-scheduled the July meeting to Wednesday, July 11<sup>th</sup> at 5:00pm, due to the normal meeting date falling on July 4<sup>th</sup>.

Motion by Anderson, second by Cain to adjourn at 5:20 p.m. Motion carried.

Mike Brogan  
Park & Recreation Director