

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, August 5, 2020**

Committee Chairman Cain called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on August 5, 2020 at the Holmen Village Hall.

Present: Brandon Cain, Dawn Kulcinski, Micah Wyss, Mike Brogan, Chris Geary, Chris McArdle-Rojo

Excused: Scott Heinig

Guests: None

Motion by Wyss, seconded by Kulcinski to approve the minutes of the June 3, 2020 meeting. Carried unanimously.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed a handout regarding the upcoming programming at the library. McArdle-Rojo stated that the library will be hosting a drive-through ice cream party on August 22nd. McArdle-Rojo stated that they are looking at resuming the Art at the Library program virtually.

The committee reviewed 2021 capital budget requests for the library.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee that the youth soccer and tennis programs were recently completed and that the adult softball league is currently in progress. Brogan stated that the arts and crafts class was recently cancelled. Geary updated the committee on the status of fall recreation programs.

Parks: Brogan stated that the Deer Wood Park and pool parking lot camera system is operational. Wyss asked how far back the cameras record. Brogan stated that they typically record about two weeks back. Brogan stated that Sunday Concerts and Movie in the Park have been cancelled for the remainder of the summer. Brogan stated that shelter rentals are still going with a fifty person maximum. Brogan stated that there has been major stream bank erosion by a bridge on the bike trail and Rybold Excavation is repairing that area and also removing one of the sand bag walls that is falling over.

Pool: Brogan stated that the roof replacement at the pool was completed on July 22nd. Wyss asked if any of the park shelter roofs were replaced. Brogan stated that they were not approved for repair by the insurance adjuster.

Village Hall: Brogan stated that the Village Hall roof replacement was completed. Brogan stated that the shingles were replaced on the Public Works Shop and Well House #5 as well. Brogan stated that due to a COVID-19 grant, the Village Hall will be getting new touchless sink faucets and toilet flushers for the bathrooms. Brogan stated that the main office door will be automated and entry doors to Village Hall will be getting updated push pads and changed to hard-wired. Brogan stated that the round-a-bout grand opening will be August 6th at 10am. Brogan stated that there will be an election held on August 11th.

The committee reviewed preliminary capital requests and substantial supply items for Parks, Recreation, and Aquatics needs during the upcoming year. The discussion circulated around the 2021 budget items and long range departmental needs.

The committee reviewed price estimates for the cost of putting a roof over the Deer Wood Park ice rink and a quote for portable ice rink border and liner system. Brogan provided estimates for three sizes of possible rink shelters; 105'x220' would be around \$300,000-\$350,000 (existing rink size), 100'x200' would be around \$250,000-\$275,000 (size of Copeland shelter and rink – smaller), and 72'x124' would be around \$150,000-\$200,000 (size of proposed portable 52'x104' rink). Cain also provided an estimate for a 100'x200' shelter for a cost of \$255,000. Kulcinski stated that this is a great idea and would be in favor of the bigger size. Brogan stated that this estimate does not include the replacement of the dasher boards, which would be an additional cost. Kulcinski asked if the awning would cover the spectators. Brogan

stated that there would most likely be an overhang of at least ten feet for that reason. Wyss stated that the fact that this shelter could be used year round is a very important aspect and would benefit the community. The committee members wanted to continue to pursue the possibility of a rink shelter. Wyss asked if the smaller portable rink system is what the hockey group that came in earlier this year wanted since he was not on the committee at the time. Brogan stated that they initially proposed the idea of a portable border and liner system and didn't care how big it would be as long as they had somewhere to skate with reliable ice, but a roof would give the best possibility of having consistent ice. Wyss stated that the portable rink and liner system would be a step in the right direction until we can get something more permanent. Motion by Wyss, second by Kulcinski to recommend to the Board approval of the purchase of a 52'x104' portable ice rink border and liner system from NiceRink in the amount of \$5,617.29 to be paid from park capital outlay.

Motion by Cain, second by Wyss to adjourn at 5:56 p.m. Carried unanimously.

Chris Geary
Asst. Park & Recreation Director