

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, February 3, 2010**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on February 3, 2010 at the Holmen Village Hall. All members were present. Also present was Administrator Willett.

Motion by Seitz, second by Schmid to approve the minutes of the January 2010 meeting. Motion carried.

Library Director's monthly report: Layland reviewed the year end library usage report with the committee. Layland also presented a report comparing year end totals from 2004 to 2009. Administrator Willett explained that the St. Elizabeth's property is no longer an option for a new library site. Willett stated that MSA is researching four potential sites for a new library and will present their findings at the March board meeting.

Patrick Cleary from Vierbicher and Associates was present to explain the proposal for Phase III of the Halfway Creek Park improvements. Cleary reviewed the contents of the updated scope of the project including a new open air shelter on the east side of the park, a new construction enclosed shelter on the west side of the park, upgrades to the existing shelter A building, and updating the open shelter on the west side of the park. Cleary presented some sample options for the proposed new open shelter on the east side of the park. Cleary reviewed the proposed timeline for the project. Motion by Seitz, second by Schmid to recommend to the board approval of the Halfway Creek Park Phase III improvements as presented. Motion carried unanimously.

Motion by Seitz, second by Schmid to recommend to the board approval of the contract for Architectural and Engineering Consulting Services for Halfway Creek Park Improvements, Phase III – Shelter Buildings with Vierbicher Associates, Inc as presented. Motion carried unanimously.

Park and Recreation Director's monthly report:

Recreation: Brogan stated the youth Valentine's Day party will be held on February 11th and the Youth Cheerleading Program will perform at halftime of the February 26th high school boys basketball game. Brogan stated that youth basketball continues through February 27th. Brogan stated that the hiring of spring and summer employees has begun. Brogan presented a draft copy of the 2010 spring and summer brochure and stated that it will be available the week of February 10th.

Parks: Brogan stated that the new sander/salter for the gator has been delivered. Brogan stated that the camera system at Halfway Creek Park is now able to be view remotely and online. Brogan stated that repairs were made to the park shop garage door and that an electric opener was added. Brogan presented as small version of the map that will be posted in the message center at the bandshell. Brogan stated that sound system installation has not yet taken place at the bandshell. Brogan explained that the final payment for Halfway Creek park Phase II in being withheld due to issues with the HVAC system in the bandshell.

Pool: Brogan reviewed a state pool survey conducted through WPRA. Brogan present a rough copy of what will be displayed on the bronze plaque at the aquatic center.

The committee discussed the proposed irrigation system at Remington Hills Park. Motion by Seitz, second by Schmid to send out request for proposals to potential contractors for an irrigation system at Remington Hills Park. Motion carried unanimously.

Motion by Seitz, second by Schmid to adjourn at 8:13pm. Motion carried.

Brad Reinhart,
Asst. Park & Recreation Director