

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, March 7, 2018**

Committee Chair Ebner called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on March 7, 2018 at the Holmen Village Hall.

Present: Rich Anderson, Bill Ebner, Scott Heinig, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Excused: Chuck Olson

Guests: Augustus Bienzel

Motion by Anderson, second by Ebner to approve the minutes of the February 7, 2018 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library statistics report to the committee. McArdle-Rojo stated that the library is looking to find ways to improve its services and has created a survey that will be released soon for patrons to fill out. Ebner asked how the rental of the Community Room is going so far. McArdle-Rojo stated that use of the Community Room during the week is great, but it has not been rented for any weekends yet.

Park and Recreation Director's monthly report:

Recreation: Brogan stated that the hiring for spring and summer staff is currently in progress. Brogan distributed the 2018 Spring and Summer Brochure to the committee. Brogan informed the committee that internet only registration for spring and summer programs opened on March 5th. Brogan stated that all other forms of registration will open on March 19th. Brogan informed the committee of the recently completed programs which include: basketball, adult fitness classes, adult volleyball league, and indoor soccer. Brogan informed the committee of the upcoming programs which include: ballroom dancing, spring soccer, and adult fitness classes. Brogan stated that a majority of the recreation supplies were ordered in February.

Park: Brogan stated that the hiring of the new park laborer position is in progress with an anticipated start date in April.

Pool: Brogan stated that hiring is in progress for the pool staff. Brogan stated that the return rate of staff is better than last year. Brogan stated that the 2018 lifeguard starting rates range from \$8.50 - \$9.25/hr. with an additional \$0.25 each additional year. Brogan stated that the pool bath house floor is expected to be resurfaced in April by Garage Force.

The committee reviewed a quote for the 2018 facilities fertilization and weed control contract. Brogan stated that the contract is similar to previous years with the addition of the library. Brogan stated that the contract covers most of the parks in the Village along with the aquatic center, Village Hall, the library and the police station. Brogan stated that there will be five applications between spring and early-fall. Ebner asked if this contract has been budgeted for 2018. Brogan stated that the contract has been budgeted for 2018. **Motion by Anderson, second by Ebner to recommend to the Board approval of the purchase of the 2018 facilities fertilization and weed control contract for the Village of Holmen properties from Turf Maintenance in the amount of \$29,333.85 to be payed from 2018 park supplies. Motion carried.**

The committee reviewed a quote for the replacement of the Virginia Graeme Baker pool drain grates at the Holmen Aquatic Center. Brogan stated that the pool is federally mandated to comply with the Virginia Graeme Baker Act and replace the grates when they are due to expire. Ebner asked what the longevity of the grates is before they expire. Brogan stated that there is an expiration date stamped on each grate and last about ten years. **Motion by Anderson, second by Ebner to recommend to the Board approval of the replacement of the Virginia Graeme Baker pool drain grates at the Holmen Aquatic Center by Fischer Bros. Enterprises in the amount of \$4,974.00 to be payed from 2018 pool capital outlay. Motion Carried.**

Other Business:

None

Motion by Ebner, second by Anderson to adjourn at 5:20 p.m. Motion carried.

Chris Geary

Asst. Park & Recreation Director