

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, April 7, 2010**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on April 7, 2010 at the Holmen Village Hall. All members were present.

Guests: Paul Kenny

Motion by Schmid, seconded by Seitz to approve the minutes of the March 2010 meeting. Carried unanimously.

**Library Director's monthly report:** Layland provided the Committee with the February 2010 library usage report. Total circulation usage was down 9.2%, total patron uses were down 9.2%, and total door count was up 14.8% from February of 2009. Layland also presented a comparison report comparing January of 2010 with January of 2008, enabling committee to compare numbers of like years.

Paul Kenny, representing the proposed Holmen Rink Improvement Association was present to inform committee members of the purpose and intents of the upstart group. Kenny stated the group is being formed to fundraise for, maintain and improve the Deerwood Park Ice Rink as well as to maintain the zamboni. Kenny stated that the group has short term goals of fundraising for maintenance expenses for both the zamboni and boards at the rink. Kenny also stated that his group's long term goals would be to put a roof and/or enclosure on the rink and add a chilling unit to the facility. Kenny stated that his group's projects would be paid for by private fundraising.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan reported that spring and summer staff hiring is in progress. Registration for summer programs is in progress. Brogan stated that programming in progress includes: Youth Soccer featuring more than 30 teams and over 300 players, Ballroom Dancing, Adult Fitness Classes and seasonal youth parties. Brogan stated that upcoming programs include: Spring Track and Field with 70 participants, Viking Youth Soccer Academy, Brewer Bus Trip ticket sales and press conference, Girls Summer Softball registration, High School Volleyball registration and Adult Co-Rec Sand Volleyball registration. Brogan stated that intern Ben Arant will start in May.

**Parks:** Brogan stated that he has meet with River City Lawnscape regarding Emerald Ash Borer treatments. Brogan stated that the restrooms at the bandshell have now been opened to the public. Brogan stated that the sound system at the bandshell has been installed, but that the Acoustical Panels spec'd by Vierbicher and Associates during Phase II have not been made available. Brogan stated that the message boards for the bandshell have not yet been installed. Brogan informed the committee that the Rotary Clock for Halfway Creek Park is being delivered this week. Brogan gave an overview of the Bandshell Grand Opening program scheduled for May 8<sup>th</sup>. Brogan stated that Park Staff remain busy painting soccer fields and preparing ball fields for daily use.

**Pool:** Brogan stated that the pool dedication signage installation has not started yet. Brogan stated that Lackore Electric serviced the pool pump motors and stated that the main pump impellor needs replacement and that the water features pump impellor is becoming pitted and will most likely need replace after this season. Brogan stated that he had received proposals for state mandated waterslide inspections and the proposals will be reviewed at the May meeting.

**Bike Trail:** Brogan stated that Strupp has been asked to drag and roll the gravel portion of the bike trail, as well as repair rutted areas from winter water runoff.

The committee discussed inquiries regarding replacement of the bridge at Cedar Meadows West Park that was removed due to damaged state last summer. The committee advised Administrator Willett to listen to concerns and proposals from the concerned parties.

The committee reviewed the invoice for emergency pump repairs for the main pump impellor at the aquatic center. **Motion by Seitz, second by Schmid to recommend to the Board approval of the main pump impellor repairs performed by Lackore Electric in the amount of \$6735.37. Carried unanimously.**

The committee reviewed bids for the water service installation and street work to be done in advance of the irrigation system installation at Remington Hills Park. Motion by Seitz, second by Schmid to recommend to the Board approval of the bid from Dave Rybold Excavating for water service installation and street work for Remington Hills Park irrigation project in the amount of \$6000.00 pending contract review and recommendations by Village Attorney Peterson. Carried unanimously.

Motion by Schmid, second by Seitz to adjourn at 8:20 p.m. Motion carried.

Brad Reinhart  
Asst. Park & Recreation Director