

**Village of Holmen
Park, Recreation, and Library Committee
Meeting Minutes - Wednesday, May 2, 2018**

Committee Chair Stanek called the Holmen Park, Recreation, and Library Committee meeting to order at 5:00 p.m. on May 2, 2018 at the Holmen Village Hall.

Present: Rodney Stanek, Rich Anderson, Brandon Cain, Scott Heinig, Chris McArdle-Rojo, Mike Brogan, Chris Geary

Excused: None

Guests: None

Motion by Anderson, second by Cain to approve the minutes of the March 7, 2018 meeting. Motion carried.

Public Comment: None

Library Director's monthly report: McArdle-Rojo distributed the monthly library statistics report to the committee. McArdle-Rojo stated that the monthly numbers continue to go up since the move to the new library. McArdle-Rojo stated that Paul Servais will be recognized at a May 14th meeting for his help at the library over the past year. McArdle-Rojo distributed the summer library program flyer to the committee.

Park and Recreation Director's monthly report:

Recreation: Brogan informed the committee of the recently completed programs which include: high school volleyball league team registration and adult fitness session #1. Brogan informed the committee of the programs that are currently in progress which include: traveling soccer, soccer academy, youth track, ballroom dancing, boater safety, and men's softball league. Brogan informed the committee of the upcoming programs which include: adult fitness classes, girls softball, coed sand volleyball, Touch A Truck, paintball outing, and registration for summer programs. Brogan stated that Mazen Aljebreen ended his internship on April 13th.

Park: Brogan stated that new employee, Josh Rank, began on April 16th. Brogan stated that three cameras have failed at Halfway Creek Park and replacements are not available for the existing system. Brogan stated that the new truck arrived from Ewald in April. Brogan stated that the plow and wiring for the truck are from Universal and the Village logos are done by Noffke. Brogan stated that Garage Force has completed the floor resurfacing in the HWC East shelter. Brogan stated that Driftless Trails LLC is preparing a proposal for trail improvements to the Deer Wood Park natural trails.

Pool: Brogan stated that the Virginia Graeme Baker Act pool grates and frame work is in progress by the Fischer Brothers. Brogan stated that Lackore replaced bearing and seals on all pumps and motors at the pool. Chairman Stanek asked how often these are replaced. Brogan stated that they are replaced every year to make sure that everything is functioning properly. Brogan stated that Garage Force has completed the floor resurfacing in the pool bath house. Brogan stated that park and recreation staff will begin filling the pool around May 14th or 15th. Brogan stated that the pool staff orientation is on May 19th and 20th and that lifeguard recertification class will be offered during the week prior to the pool opening. Brogan stated that the pool is short lifeguards and that right now there are only twenty one on staff. Brogan stated the department would ideally have forty guards on staff and that there was only one new application turned in this year. Chairman Stanek asked if this has been a problem every year. Brogan stated that it changes year to year, but this has been the worst. Brogan stated that the pool will open on June 2nd and close on August 26th. Brogan stated that the last day for reduced membership fees is May 18th.

The committee reviewed a special event request by Holmen American Legion for Kornfest on August 17-19, 2018 at Halfway Creek Park. Brogan stated that the Legion has run this event for many years and will pay a \$1,000.00 deposit at reservation. Brogan stated that the normal park closing time is 10pm according to ordinance, but in this case, they are allowed to stay open until midnight. Motion by Anderson, second by Cain to recommend to the Board approval of the park reservation request by the Holmen American Legion for Kornfest on August 17-19, 2018 at Halfway Creek Park. Motion carried.

The committee reviewed a quote for a robotic pool cleaner for the Holmen Area Aquatic Center. Brogan stated that the quote is from Carrico Aquatics. Brogan stated that it is a GPS-run automatic cleaner that you can put in the pool at closing and it can clean overnight. Brogan stated that staff has tested it out over the past couple years and it works well. Brogan stated that a full time staff member vacuums the pool now and this would save over 100 hours for them. Trustee Cain asked who is responsible for programming the cleaner and if it is included in the cost. Brogan stated that Carrico programs it and it is included in the cost. Chairman Stanek asked if maintenance is included. Brogan stated that maintenance is included in the cost. **Motion by Cain, second by Anderson to recommend to the Board approval of the purchase of a robotic pool cleaner from Carrico Aquatics in the amount of \$12,025.00 to be paid from 2018 pool capital outlay. Motion Carried.**

The committee reviewed a quote for a stump grinder for Village facilities. Brogan stated that the stump grinder was not budgeted for in 2018. Brogan stated that there have been many trees taken down in the Village over the last couple years due to Emerald Ash Borer and there are a lot of stumps left over. Brogan stated that money could be used from the Imprellis fund to cover the cost of the stump grinder. **Motion by Anderson, second by Cain to recommend to the Board approval of the purchase of a stump grinder from Bobcat in the amount of \$6,016.00 to be paid from the Imprellis fund. Motion Carried.**

Other Business:

None

Motion by Anderson, second by Cain to adjourn at 5:52 p.m. Motion carried.

Chris Geary
Asst. Park & Recreation Director