

**Village of Holmen  
Park, Recreation, and Library Committee  
Meeting Minutes - Wednesday, June 6, 2012**

Committee Chairman Forde called the Holmen Park, Recreation, and Library Committee meeting to order at 6:30 p.m. on June 6, 2012 at the Holmen Village Hall.

Present: Neal Forde, Tony Horvath, Deen Layland, Scott Heinig, Mike Brogan, Brad Reinhart  
Absent: Dan Moser (excused)  
Guests: Mike Dunham

Motion by Forde, seconded by Horvath to approve the minutes of the May 2012 meeting. Carried unanimously.

**Public Comment:** Mike Dunham addressed the committee regarding maintenance concerns around the Holmen Area Aquatic Center and Deerwood Park.

**Library Director's monthly report:** Layland provided the committee with the May 2012 library usage report. Total circulation usage was up 28% and door count was down 12% from May of 2011. Brogan explained that the library carpets have had their seasonal cleaning, tuck pointing has been completed, and discussed the need to evaluate tree replacement in the landscaping near the library entrance. Layland brought up the need to set a meeting date for July since its falls on July 4<sup>th</sup>. The committee decided July 11<sup>th</sup> would work best.

**Park and Recreation Director's monthly report:**

**Recreation:** Brogan provided a year to date registration financial statistics and activity totals report. Brogan stated that recently completed programs include: Viking Soccer Academy, Spring Rec & Travel Soccer, Spring Track & Field, Middle School Tennis, Ballroom Dancing, Zumba Session, and WSI Class. Brogan stated that programs in progress include: Tue. Men's Softball, Coed Sand Volleyball Leagues, Girls Fastpitch Softball, and T-Ball. Brogan stated that upcoming June programs include: Logger Baseball Clinic, Summer Track, Track Meet, Archery, High School Volleyball, Middle School Volleyball, Summer Basketball, Tot Fun & Games, Games-Games-Games, Baton, Softball Intro, Zumba, Pilates, Tennis Lessons, Smash Tennis Team, Adult Start/ReStart Tennis, USTA Jr Team Tennis, Middle/High School Tennis w/ Greg Jameson, and Green Bay Packer Bus Trip. The WPRC discount attraction tickets are now available for sale at the Holmen Village Hall.

**Parks:** Brogan distributed the 2012 summer concert schedule flyer for the Halfway Creek Park Band Shell. President Proctor has scheduled fifteen concerts from June 10 through September 23, most occur on Sundays from 5:00pm to 7:00pm. Halfway Creek Park Phase III bid opening will occur on June 7, 2012 at 2:00pm and should be on the board agenda for approval on June 14, 2012. Brogan explained the trail to Remington Hills subdivision from the HWC Trail was completed and gate improvements and signage will follow; the new piece of trail is available for Adopt-a-Trail program.

**Pool:** Brogan explained Aquatic Center opened to the public on June 2 and will remain open through June 26<sup>th</sup>. Brogan stated that a cracked flange pipe on the filters was replaced 6/6 and only delayed that day's opening by 1 hour. Brogan stated that upcoming pool programs include: Swim Lessons, Swim Team, Log-Rolling, Water Aerobics, Lap Swim, and Pool Theme Parties.

The committee reviewed a proposal from Kish Electric to replace the lights on the Hockey Rink/Outdoor Basketball Courts at Deerwood Park. **Motion by Horvath, second by Forde to recommend to the Board approval of the contract with Kish Electric to provide and install 8 new 1000 watt Flood Lights and upgrade and repair wiring to current code at cost not to exceed \$6775.00 to be paid from park development funds.** Brogan explained the old fixtures were constantly needing replacement and repair. Brogan stated that problems with wiring exist and need to be brought up to current code. Brogan stated that the new heads would be appropriate lighting for the activity space and not hardware store flood lights. Brogan explained that basketball is a primary use for the facility and gets heavy use daily. **Carried unanimously.**

The committee discussed the use of a \$500 donation from the Vikings of Holmen Ambassador Group. Trustee Forde informed the committee what the groups purpose was and where the funds came from. Administrator Heinig and other committee members thanked Neal and the group for their generous gift. Trustee Horvath suggested using the money to sponsor a concert as a part of the department's Concert in the Park Series. The committee agreed.

Motion by Horvath, second by Forde to adjourn at 7:45 p.m. Motion carried.

Brad Reinhart  
Asst. Park & Recreation Director